

DECISION

to promulgate price list and charges frames for certain of aeronautical services at airports and aerodromes of Viet Nam

THE MINISTER OF TRANSPORT

- Pursuant to the Law on Civil Aviation of Viet Nam No. 66/2006/QH11 dated 29th June 2006 and the Law on amendment and supplement some articles in the Law on Civil Aviation of Viet Nam No. 61/2014/QH13 dated 21st November 2014;

- Pursuant to the Law on Price No. 11/2012/QH13 dated 20th June 2012;

- Pursuant to the Decree No. 177/2013/ND-CP dated 14th January 2013 of the Government on detailing and guiding implementation of certain of articles in the Law on Price and the Decree No. 149/2016/ND-CP dated 11th November 2016 on amendment and supplement some articles in the Decree No. 177/2013/ND-CP;

- Pursuant to the Decree No. 12/2017/ND-CP dated 10th February 2017 of the Government defining the functions, duties, powers and organizational structure of the Ministry of Transport.

- Pursuant to the Circular No. 36/2015/TT-BGTVT dated 24th July 2015 of the Minister of Transport guiding the management of domestic air transportation charges and aviation services prices at airports and aerodromes of Viet Nam and Circular No. 07/2017/TT-BGTVT dated 14th March 2017 the Minister of Transport on amendment and supplement some articles in Circular No. 36/2015/TT-BGTVT;

- At the request of the Director General of the Department of Transportation,

DECIDES:

Article 1: To promulgate with this Decision the prices list and charge frames for certain of aeronautical services at airports and aerodromes of Viet Nam as follows:

1. Aeronautical services prices list stipulated by the Government:
 - a) Takeoff, landing services;
 - b) Security services;

c) Passenger service at airport.

2. Aeronautical services charges frame stipulated by the Government

- a) Aircraft parking services;
- b) Check-in counter facilities rental;
- c) Baggage conveyer rental;
- d) Aero-bridge rental services;
- e) Package ground handling services at airport (For airport applicable package method);
- f) Automatic baggage handling and sortation system rental.

Article 2: The list of charges and the frame of charges stipulated in this Decision are excluded from the Value Added Tax (VAT).

Article 3:

1. This Decision shall take effect on the 1st October 2017.

2. Repealing the Article 4 in the prices list that was promulgated in the Decision No. 4213/QĐ-BGTĐT dated 28th December 2016 of the Minister of Transport on charges for air navigation services for arrival/departure flights and air navigation aids services.

3. Organization, individual, carrier who has been enjoying the charge favorable policy will be continuing to have charge favorable until the applicable policy concluded.

Article 4. The Chief Office of the Ministry, the Chief Inspectorate of the Ministry, the Director General of the Department of Transportation, the Director General of the Civil Aviation Authority of Viet Nam, head of agencies, enterprises, individual providing and using aviation services are responsible to implement this Decision.

Recipients:

- As indicated Article 4;
- Minister (for reporting);
- Vice Ministers;
- Ministry of Finance;
- Departments: Legal, Finance, Enterprises Management;
- Civil Aviation Authority of Viet Nam;
- Airport Administration: Northern Region, Middle Region, Southern Region;
- Airport Corporation of Viet Nam Holding Company;
- Vietnam Airlines, Jetstar Pacific Airlines, VietJet Air;
- The Ministry of Transport's website;
- Archives, Transportation Dept.

**FOR AND ON BEHALF OF THE
MINISTER
THE VICE-MINISTER**

(Signed and stamped)

Le Dinh Tho

**PRICES LIST AND CHARGES FRAME FOR CERTAINS
AURONAUTICAL SERVICES
AT AIRPORTS AND AERODROMES OF VIET NAM**

*(Promulgated by the Decision No. 2345/QĐ-BGTVT dated 08th August 2017 of
the Minister of Transport)*

Chapter I. GENERAL PROVISIONS

Article 1. Interpretation of terms

In this Decision, the following terms have meanings respectively assigned to them:

1. Flight: actions of an aircraft taking-off from an airport and then landing at another airport;
2. International flight: a flight having either a take-off point or landing point located outside the territory of Viet Nam;
3. Domestic flight: a flight having both take-off point and landing point located within the territory of Viet Nam;
4. Carrier: legal entity, organization, individual who uses their owned aircraft or leased aircraft to carry cargo and passengers and general aviation activities.
5. VVIP flight: a flight is used, separately or in combination (with commercial purpose); in accordance with the provisions prescribed in the Decree No. 03/2009/ND-CP dated 9th January 2009 of the Government on the VVIP flight services.
6. Special flight of the State's aircraft: flight is carried out by the aircraft of the armed forces, customs and other State agencies on the active services.
7. Maximum take-off weight (MTOW): maximum take-off weight specified in the Operation Manual (Operation Specification) of each aircraft type.
Carriers who operate arrival/departure flights to airports and aerodromes of Viet Nam are responsible to provide the service provider with valid certifications of the MTOW of their aircrafts.
8. Cargo (including container) with bill of lading: cargo that has the place of shipment (origin) is Viet Nam;
9. Unit of cargo's mass (including packing):
 - a) The minimum weight for charge calculation of cargo security service at airports and aerodromes: Ton.
 - b) In a single bill of landing (under 01 ton): be calculated by actual weight of the package.
10. Standard aircraft seating configuration: the number of seats installed in the aircraft cabin to the standard set by the manufacturer.
11. Home-based airport: An airport which is designated by the Civil Aviation Authority of Viet Nam for Carriers operating in Viet Nam to have their aircrafts parking overnight.

Article 2. Classification of airports

1. The airports of Viet Nam are classified into 3 groups:

- Group A: airports in this group operate on a 24/7 basis, include: Noi Bai, Da Nang, Tan Son Nhat, Cam Ranh, Cat Bi, Vinh, Can Tho, Phu Quoc, Lien Khuong, Phu Bai and Buon Ma Thuot;

- Group B: all airports other than those specified in Group A and C.

- Group C: airports assigned to serve economical society purposes, includes: Con Dao, Dien Bien, Ca Mau and Rach Gia.

2. Based on the actual operation circumstance, the Civil Aviation Authority of Viet Nam shall review and report to the Ministry of Transport to revise this classification of airports to meet the standards of services provision, landing / take-off volumes, passenger-through capacity at airport.

Article 3. Classification of time frames

1. Classification principle:

a) Peak hour: the time frame in which the number of flights accounted for up to 90% of the limit of airport's flights operation.

b) Off-peak hour: the time frame in which the number of flights accounted for from 0% to 30% of the limit of airport's flights operation.

c) Normal hour: the time frame other than peak hour and off-peak hour time frames.

2. Specific time frames issuance: the Civil Aviation Authority of Viet Nam are responsible to issue and update, revise the specific peak hours and off-peak hours at Viet Nam airports based on the operation statistic.

Article 4. Provisions of charges collection

1. Currency unit for payment of charges

a) Charges of services in international flights: United States Dollar (USD). The quotation and payment of service charges undertaken in accordance with the applicable regulations on foreign exchange of Viet Nam;

b) Charges of services in domestic flights: Vietnamese Dong (VND).

2. Carrier whose aircrafts are operated to/ from the airports and aerodromes of Viet Nam are responsible to make their payment for the relevant services providers before the departure of such aircrafts or make their payment in accordance with their contracts with relevant providers.

Article 5. Exemption of charges

1. Flights which are exempted landing/take off charges:

a) VVIP flights (excluding flights operated by aircraft with a compartment reserved for or hired for VVIP purpose);

b) State's aircraft flights;

c) Flights performing search and rescue missions, transporting humanitarian aids, relief and performing other humanitarian missions.

d) Flight having to return to land at the airport of departure within 30 minutes after take-off due to any reasons.

2. Security service charges exemption is applied for:

a) Diplomatic pouches, humanitarian aids.

b) Materials and spare-parts carried on board for repairing purposes and aircraft stores (excluding duty-free goods);

c) Passengers on flights which are exempted at Clause 1 this Article

d) Transit/Transfer passengers staying within 24 hours at the airport terminal (excluding Transit/Transfer passengers for connecting flight between international flights and domestic flights and vice versa): apply exemption only in the case of arrival/departure segments from Viet Nam are showed in the same Passenger Ticket and Baggage Check;

đ) Flight crew members (including those in ferry flights);

e) Children up to the age of two years old: calculated at the time of check-in for the first segment of departure.

3. Passengers service charges exemption is applied for:

a) Passengers on flights which are exempted at Clause 1 this Article

b) Transit/Transfer passengers staying within 24 hours at the airport terminal (excluding Transit/Transfer passengers for connecting flight between international flights and domestic flights and vice versa): apply exemption only in the case of arrival/departure segments from Viet Nam are showed in the same Passenger Ticket and Baggage Check;

c) Flight crew members (including those in ferry flights);

d) Children up to the age of two years old in the first segment of departure.

Article 6. Charges adjustment

The service providers is entitled to deploy the charges reduction policy for the air carrier whose total payment on the monthly invoice on the landing/take-off service charges and air navigation service charges for arrival/departure flights, as follows:

1. For the aeronautical services provided to international flights:

| <i>Value of payment on the monthly invoice (USD)</i> | <i>Amount of price reduction (%)</i> |
|--|--------------------------------------|
| Over 125,000 USD to less than 250,000 USD | 1.5% |
| From 250,000 USD to less than 750,000 USD | 2.5% |
| From 750,000 USD to less than 1,500,000 USD | 3.5% |
| From 1,500,000 USD and above | 5.0% |

2. For the aeronautical services provided to domestic flights:

| <i>Value of payment on the monthly invoice (VND)</i> | <i>Amount of price reduction (%)</i> |
|--|--------------------------------------|
| Over 5 billion to less than 10 billion VND | 1.5% |
| From 10 billion to less than 15 billion VND | 2.5% |
| From 15 billion to less than 30 billion VND | 3.5% |
| From 30 billion VND and above | 5.0% |

3. The service charges payment shall be calculated separately for international flights and domestic flights. The calculation period of time: 01 month.

Article 7. Collection method of passenger and baggage security service charges (PSSC) and passenger service charges (PSC) at the airport.

1. PSSC (stipulated in Clause 1 Article 9 of this Decision) and PSC (stipulated in Article 10 of this Decision) are collected by air carriers who operate flights to/from Viet Nam. Passengers shall pay for their PSSC and PSC with the air fare payment.

2. Air carriers shall pay back the collected PSSC and PSC on monthly basis to the airport operators (transfer fees will be borne by air carriers).

3. The PSSC and PSC transferred are made based on the "Request of Payment" issued by the airport operator on the "Passenger Manifest". The amount in the "Request of Payment" is calculated as follows:

$$\begin{array}{r}
 \text{Amount} \\
 \text{of} \\
 \text{payment} \\
 \text{in} \\
 \text{"Request} \\
 \text{of} \\
 \text{Payment"}
 \end{array}
 =
 \begin{array}{r}
 \text{Amount} \\
 \text{collected} \\
 \text{from} \\
 \text{adult} \\
 \text{passenger} \\
 \text{s}
 \end{array}
 +
 \begin{array}{r}
 \text{Amount} \\
 \text{collected} \\
 \text{from} \\
 \text{children} \\
 \text{passenger} \\
 \text{s}
 \end{array}
 +
 \begin{array}{r}
 \text{Amount} \\
 \text{of penalty} \\
 \text{for late} \\
 \text{payment} \\
 \text{in} \\
 \text{previous} \\
 \text{month} \\
 \text{(if any)}
 \end{array}
 +
 \begin{array}{r}
 \text{Amount of} \\
 \text{excessive (-)} \\
 \text{or less (+) of} \\
 \text{payment} \\
 \text{which was} \\
 \text{verified}
 \end{array}
 -
 \begin{array}{r}
 \text{Commis-} \\
 \text{sion}
 \end{array}$$

Annotating:

- Amount collected from adult passengers is calculated as follows:

$$\begin{array}{r}
 \text{Amount} \\
 \text{collected} \\
 \text{from adult} \\
 \text{passengers}
 \end{array}
 =
 \begin{array}{r}
 \text{Specified} \\
 \text{charges}
 \end{array}
 \times
 \left[
 \begin{array}{r}
 \text{Number of} \\
 \text{passengers in} \\
 \text{Passenger} \\
 \text{Manifest}
 \end{array}
 -
 \begin{array}{r}
 \text{Number of} \\
 \text{passengers entitled} \\
 \text{for charges} \\
 \text{exemption or} \\
 \text{charges reduction}
 \end{array}
 \right]$$

- Amount collected from children passengers are calculated as follow:

$$\text{Amount collected from children passenger} = \text{Specified charges} \times \left[\begin{array}{r} \text{Number of passengers} \\ \text{entitled for charges} \\ \text{exemption or charges} \\ \text{reduction} \end{array} - \begin{array}{r} \text{Number of passengers} \\ \text{entitled for charges} \\ \text{exemption} \end{array} \right]$$

4. Commission: The commission is 1.5% (including VAT) of the total of PPSC and PSC payment that airlines transferred each month and is calculated as follow:

$$\text{Commission} = 1.5\% \times \left[\begin{array}{r} \text{Amount collected from} \\ \text{adult passengers} \end{array} + \begin{array}{r} \text{Amount collected from} \\ \text{children passengers} \end{array} \right]$$

5. Amount of excessive (-) or less (+) of payment which was verified: Upon the detection of any mistake or incorrectness in the "Request of Payment", air carriers have the right to request the collation or verification of such mistake or incorrectness. Such collation or verification and the pay back of differential amount of money (if any) shall be undertaken in the next payment time after the timing of claim.

6. Evident to prove a passenger is entitled for charges exemption or charges reduction: the Passenger Manifest and aeronautical specialty document under the electronic forms.

7. The payment between airport operators and air carriers shall be conducted according to their mutual signed contract which details the timing and the methods of payment, the procedures and applicable time of penalty of late payment. The penalty for late payment is 0.5% of total late payment amount per week.

8. Passengers on connecting flight between domestic flights and international flights:

a) Domestic flights: Domestic PSC and PSSC are collected at departure airport;

b) International flights: International PSC and PSSC are collected at transit/tranfer airport;

9. Passengers on connecting flight between international flights and domestic flights: Domestic PSC and PSSC are collected at transit/tranfer airport;

CHAPTER II. SPECIFIC PROVISIONS

SECTION 1. AERONAUTICAL SERVICES CHARGES STIPULATED BY THE GOVERNMENT

Article 8. Landing/ take-off charges

1. Applicable subject: air carriers whose aircraft landing at the airports of Viet Nam.

2. Service charges for international flights at Group A and B classified airports:

| <i>Maximum take-off weight of aircraft (ton) (MTOW)</i> | <i>Charge per landing (USD)</i> | <i>Charge per each exceeding ton (USD)</i> |
|---|---------------------------------|--|
| Less than 20 | 84 | 0 |
| From 20 to less than 50 | 84 | 3.7 |
| From 50 to less than 150 | 195 | 5.3 |
| From 150 to less than 250 | 725 | 5.7 |
| From 250 and above | 1,295 | 6.3 |

3. Service charges for domestic flights at the Group A and B classified airports: Base on flight landing time in flight permit schedule issued by Civil Aviation Authority of Viet Nam.

a) Service charges for normal hour:

- Charges applicable from 1st October 2017 to 30th June 2018.

| <i>Maximum take-off weight of aircraft (ton) (MTOW)</i> | <i>Charge per landing (VND)</i> | <i>Charge for 01per each exceeding ton (VND)</i> |
|---|---------------------------------|--|
| Less than 20 | 698,000 | 0 |
| From 20 to less than 50 | 698,000 | 29,000 |
| From 50 to less than 150 | 1,568,000 | 43,000 |
| From 150 to less than 250 | 5,868,000 | 47,000 |
| From 250 and above | 10,568,000 | 54,000 |

- Charges applicable from 1st July 2018.

| <i>Maximum take-off weight of aircraft (ton) (MTOW)</i> | <i>Charge per landing (VND)</i> | <i>Charge for 01 per each exceeding ton (VND)</i> |
|---|-------------------------------------|---|
| Less than 20 | 765,000 | 0 |
| From 20 to less than 50 | 765,000 | 32,000 |
| From 50 to less than 150 | 1,725,000 | 47,000 |
| From 150 to less than 250 | 6,425,000 | 52,000 |
| From 250 and above | 11,625,000 | 59,000 |

b) Service charges for peak hour: charging of 115% of the charges specified in accordance with the relevant MTOW for flight landing at Point a Clause 3 this Article.

c) Service charges for off-peak hour: charging of 85% of the charges specified in accordance with the relevant MTOW for flight landing at Point a Clause 3 this Article.

4. Charges for flight landing at Group C classified airports: charging of 60% of the charges specified for normal hour in accordance with the relevant MTOW for flight landing at Group A and B classified airports.

3. Charges applicable for special cases:

a) 50% of the charges specified at Clause 2, 3, 4 of this Article in accordance with the relevant MTOW shall be applicable to:

- Helicopters, aircraft other than aero planes (operating by visual);
- Aircraft deviating to an airport of Viet Nam other than its planned airport of destination in cases of force majeure (technical, weather reasons, emergency passengers, terrorist, criminal...);
- Aircraft performing technical landing (refueling), do not embarking passengers from the airport of landing.
- Aircraft performing test flights, ferry flights and training flights (non-commercial flights).

b) A charge of 30% of the charges specified at Clause 2, 3, 4 of this Article shall be applicable to aircraft returning to the airport of departure after more than 30 minutes not due to faulty reasons made by the relevant airport operator.

In case a faulty reason resulted from the relevant airport operator, the Airport Corporation of Viet Nam shall negotiate with all involved parties to compensate actual expenses for the damage raised by returning to the airport of departure.

Article 9. Charges for security services

1. Passenger and baggage security service charges (PSSC)

1.1. Applicable subject: Passengers who check-in at the terminals in the airports of Viet Nam.

1.2. Service charges:

- For international passenger and baggage: 2 USD per passenger;
- For domestic passenger and baggage:

From 1st October 2017 to 31th December 2017: 11,818 VND per passenger.

From 1st January 2018 to 31th March 2018: 13,636 VND per passenger.

From 1st January 2018: 18,181 VND per passenger.

1.3. Charges applicable for special cases: Children with the age from 2 to 12 years old (at the time of check-in for international and domestic flights) shall be collected 50% of the service charges specified at Clause 1.2 above.

1.4. Passenger and baggage security service charges, including:

- Security screening of passenger and baggages;
- Security protection for aircraft;
- Security protection for passengers of delayed or canceled flights;
- Oversight passengers whose entry is denied and is detained at airport within 24 hours;
- Consolidating passenger and baggage before boarding;
- Patrolling and guarding to ensure the public order of the airport territory.

2. Charge for oversight passengers whose entry is denied and detained at airport over 24 hours.

2.1. Applicable subject: Carriers whose have denied entry passenger, detained at airport over 24 hours.

2.2. Service charge

- Charge for hour: 9 USD/passenger/hour;
- Charge for day: 90 USD/passenger/day;

2.3. Charge calculation stipulate

a) This service charge apply for maximum 01 Security officer with auxiliary device.

b) Service time use is specified from carriers exchange to provider and handover minutes signature till provider re-exchange to carriers and handover minutes signature.

c) Minimum time service is 01 hour, less than 60 minutes be calculated by 01 hour. Over 10 hours be calculated by day.

3. Cargo and mailsecurity service charges

3.1. Applicable subject: Air carriers using security services for cargo and mail at the airports of Viet Nam.

3.2. Service charges:

| TT | Airports | Charges | |
|----|---------------------|----------------------------|-----------------------|
| | | International (USD/Ton) | Domestic (VND/Ton) |
| 1 | Group A and Group B | 17.0 | 140,000 |
| 2 | Group C | 10.2 | 84,000 |

Cargo and mail security services including:

- Security checking, screening, searching cargo and mail;
- Security oversight, search and protection aircraft;
- Consolidating cargo and mail before embarkation.

4. Security service charges for securing screened cargo from off-airport cargo warehouse to airport's restricted area.

4.1. Applicable subject: organization, individual who uses the services of security oversight and assurance for screened cargo from off-airport cargo warehouse to the ramp area at airport.

4.2. Service charges: 120,000 VND/Ton

5. Security service charges for vehicle entering into airport restricted areas.

5.1. Applicable subject: organization, individual who uses cargo, equipment vehicle enter into airport restricted area for server.

5.2. Service charges: 30,000 VND/ each time check-in

5.3. Service including: Searching vehicle and checked security seal stamp for catering, fuel, goods for aeronautical operation before enter into airside.

Article 10. Passenger service charge at airport (PSC)

1. Applicable subject: Passengers who check-in at the terminals in the airports of Viet Nam

2. Service charges:

a) For international flights:

| Airports | Charges USD/ passenger |
|-----------------|---------------------------|
| 1. Noi Bai | 25 |
| 2. Tan Son Nhat | 20 |
| 3. Da Nang | 20 |
| 4. Phu Quoc | 18 |
| 5. Can Tho | 16 |

| | |
|---|----|
| 6. Lien Khuong, Cam Ranh, Cat Bi and Vinh | 14 |
| 6. Other airports | 8 |

b) For domestic flights:

- Service charges: From 01st October 2017 to 31th December 2017

VND /passenger

| <i>Airports</i> | <i>Charges</i> |
|-----------------|----------------|
| Group A | 68,181 |
| Group B | 63,636 |
| Group C | 54,545 |

- Service charges: From 01st January 2018 to 31th March 2018

VND /passenger

| <i>Airports</i> | <i>Charges</i> |
|-----------------|----------------|
| Group A | 72,727 |
| Group B | 68,181 |
| Group C | 54,545 |

- Service charges: From 01st April 2018 to 30th June 2018

VND /passenger

| <i>Airports</i> | <i>Charges</i> |
|-----------------|----------------|
| Group A | 77,272 |
| Group B | 68,181 |
| Group C | 54,545 |

- Service charges: From 01st July 2018

VND /passenger

| <i>Airports</i> | <i>Charges</i> |
|-----------------|----------------|
| Group A | 90,909 |
| Group B | 72,727 |
| Group C | 54,545 |

3. PSC applicable for special cases: Children with age from 2 up to 12 years old (calculated at the time of check-in for first leg) shall be levied 50% of the PSC.

SECTION 2. AERONAUTICAL SERVICES CHARGES FRAME STIPULATED BY THE GOVERNMENT

Article 11. General provisions

Pursuant to the regulations on the aeronautical service prices management and charges frame prescribed as follows, services provider at the airport shall stipulate the specific price appropriate to services quality, condition of application and market situation; enumerate, post up and publicize prices as required by the prices management law.

Article 12. Charges frame for aircraft parking services

1. Applicable subject: air carriers who use this service at the airports of Viet Nam.

2. Service charges:

a) For international flights at Group A and B classified airports:

USD/ MTOW ton

| <i>Parking time</i> | <i>Charges frame</i> | |
|--|----------------------|----------------|
| | <i>Minimum</i> | <i>Maximum</i> |
| Free of charge for the first 2 hours | | |
| Above 2 up to 5 hours | 1.96 | 2.8 |
| Above 5 up to 8 hours | 2.45 | 3.5 |
| Above 8 up to 12 hours | 2.66 | 3.8 |
| Above 12 up to 14 hours | 2.80 | 4.0 |
| Above 14 up to 18 hours | 2.94 | 4.2 |
| Above 18 hours (charge per day: USD/ton/day) | 2.94 | 4.2 |

b) For domestic flights at Group A and B classified airports:

VND/ MTOW ton

| <i>Parking time</i> | <i>Charges frame</i> | |
|--------------------------------------|----------------------|----------------|
| | <i>Minimum</i> | <i>Maximum</i> |
| Free of charge for the first 2 hours | | |
| Above 2 up to 5 hours | 14,000 | 20,000 |
| Above 5 up to 8 hours | 19,000 | 27,000 |
| Above 8 up to 12 hours | 20,000 | 29,000 |

| | | |
|--|--------|--------|
| Above 12 up to 14 hours | 21,000 | 30,000 |
| Above 14 up to 18 hours | 22,000 | 31,000 |
| Above 18 hours (charge per day: VND/ton/day) | 23,000 | 32,000 |

c) In case aircraft parking for both international and domestic flight: aircraft parking service charge shall be calculated by the average charges applicable for international and domestic flights.

d) For flights at Group C classified airports: Charging of 70% of the charges applicable at the Group A and B.

3. Parking charges applied to air carrier who has home-base is the airports of Viet Nam:

- From 01st October 2017 to 30th June 2018: Charging of 30% of the charges specified for domestic flights at Point b, d Clause 2 this Article.

- From 01st July 2018: Charging of 50% of the charges specified for domestic flights at Point b, d Clause 2 this Article.

4. In case of force majeure, aircraft have to park at airport where is not the airlines' home base: charging of 50% of the charges applied for the same type of aircraft.

5. Parking time shall be a period of time between chock-on and chock-off.

Parking time from 18 to 24 hours shall be calculated as a full day; in case the aircraft are parked more than 24 hours but take off within the following 24 hours, a full parking day will be added. This method of calculating parking time shall be applied to the period of 24 hours thereafter.

Article 13. Charges frame for aerobridge rental services

1. Applicable subject: Air carriers who use this service at the airports of Viet Nam.

2. Service charges frame:

a) For international flights:

USD/flight

| <i>Period of Use</i> | <i>Charges frame</i> | |
|---|----------------------|----------------|
| | <i>Minimum</i> | <i>Maximum</i> |
| 1/ Up to 240 seats | | |
| - First 2 hours | 85 | 120 |
| - Period of 30 minutes thereafter (USD/30min) | 28 | 40 |
| 2/ Above 240 seats | | |
| - First 2 hours | 125 | 200 |
| - Period of 30 minutes thereafter (USD/30min) | 35 | 50 |

b) For domestic flights:

VND/flight

| <i>Aircraft seating configuration</i> | <i>Charge</i> | |
|---|----------------|----------------|
| | <i>Minimum</i> | <i>Maximum</i> |
| 1/ Up to 240 seats | | |
| - First 2 hours | 735,000 | 1,050,000 |
| - Period of 30 minutes thereafter (VND/30min) | 280,000 | 400,000 |
| 2/ Above 240 seats | | |
| - First 2 hours | 1,120,000 | 1,600,000 |
| - Period of 30 minutes thereafter (VND/30min) | 420,000 | 600,000 |

c) For domestic and international combination flight: Charging of 65% of the charges specified for international flight.

Article 14. Charges frame for Check-in counter rental

1. Applicable subject: Air carriers, ground handling service entities who use this service at the airports of Viet Nam.

2. Charge frame for Check-in counter rental shall be calculated in two methods: monthly or flight-by-flight, subjected by the user's choice.

a) For international flights at the Group A and B classified airports:

| <i>TT</i> | <i>Airports</i> | <i>Unit</i> | <i>Charge</i> | |
|-----------|-----------------|----------------------|----------------|----------------|
| | | | <i>Minimum</i> | <i>Maximum</i> |
| 1 | Monthly rental | (USD/counter/month) | 2,240 | 3,200 |
| 2 | Flight rental | (USD/counter/flight) | 20 | 29 |

b) For domestic flights at the Group A and B classified airports:

| <i>TT</i> | <i>Airports</i> | <i>Unit</i> | <i>Charge</i> | |
|-----------|-----------------|----------------------|----------------|----------------|
| | | | <i>Minimum</i> | <i>Maximum</i> |
| 1 | Monthly rental | (VND/counter/month) | 27,000,000 | 38,000,000 |
| 2 | Flight rental | (VND/counter/flight) | 170,000 | 240,000 |

c) For domestic flight at the Group C classified airports: Charging of 70% of the charges specified for flight at the Group A and B classified airports.

3. Charges frame for others passengers counter rental, including: Boarding counter, Service Desk, Transit counter: Charging of 20% of the charges specified for Check-in counter rental at the Group A and B classified airports.

4. Facilities:

- a) Adequate floor space for the counter;
- b) The counter itself;
- c) Computer and relevant facilities (not included specialized software);
- d) Display of counter;
- e) Conveyer attached to the counter;
- f) Electricity and water supply;
- g) Associated administrative and maintenance costs.

5. Using time and the number of counters for each flight depend on the agreement between airports and users, based on the actual practice, capacity of airports, and air carrier's procedures for the check-in.

6. In case check-in counter is used for serving both international and domestic flights: monthly rental charges shall be calculated by the average monthly rental charges applicable for international and domestic flights.

Article 15. Charges frame for Baggage conveyer rental

1. Applicable subject: Organization, individual who use the service of arrival baggage conveyer at the airports which have not equipped with the automatic baggage handling system.

2. Service charges frame:

a) For international flights:

USD/each time

| <i>Aircraft seating configuration</i> | <i>Charges frame</i> | |
|---------------------------------------|----------------------|----------------|
| | <i>Minimum</i> | <i>Maximum</i> |
| Up to 40 seats | 0 | 8 |
| From 40 to 100 seats | 0 | 15 |
| From 100 to 240 seats | 0 | 25 |
| Above 240 seats | 0 | 42 |

b) For domestic flights:

VND/each time

| <i>Aircraft seating configuration</i> | <i>Charges frame</i> | |
|---------------------------------------|----------------------|----------------|
| | <i>Minimum</i> | <i>Maximum</i> |
| Up to 40 seats | 0 | 84,000 |

| | | |
|-----------------------|---|---------|
| From 40 to 100 seats | 0 | 154,000 |
| From 100 to 240 seats | 0 | 252,000 |
| Above 240 seats | 0 | 420,000 |

Article 16. Charges frame for automatic baggage handling system (automatic departure baggage sorting system)

1. Applicable subject: Organization, individual who use the automatic departure baggage sorting system at the airports of Viet Nam.

2. Service charges frame:

a) For international flights at the Group A and B classified airports:

USD/flight

| <i>Aircraft seating configuration</i> | <i>Charges frame</i> | |
|---------------------------------------|----------------------|----------------|
| | <i>Minimum</i> | <i>Maximum</i> |
| Up to 100 seats | 0 | 15 |
| From 100 to 240 seats | 0 | 25 |
| From 241 to 300 seats | 0 | 30 |
| From 301 to 400 seats | 0 | 40 |
| Above 400 seats | 0 | 45 |

b) For domestic flights at the Group A and B classified airports:

VND/flight

| <i>Aircraft seating configuration</i> | <i>Charges frame</i> | |
|---------------------------------------|----------------------|----------------|
| | <i>Minimum</i> | <i>Maximum</i> |
| Up to 100 seats | 0 | 150,000 |
| From 100 to 240 seats | 0 | 250,000 |
| From 241 to 300 seats | 0 | 320,000 |
| From 301 to 400 seats | 0 | 400,000 |
| Above 400 seats | 0 | 490,000 |

c) For domestic flight at the Group C classified airports: An applicable charge of 70% of the charges specified for flights at the Group A and B classified airports.

Article 17. Charges frame for package ground handling services at Group C classified airports

1. Applicable subject: Indigenous carriers who use this service at the airports of Viet Nam.

2. Service charges frame:

| No. | Maximum take-off weight of aircraft (ton) (MTOW) | Charge frame (VND/flight) | |
|-----|---|---------------------------|-----------|
| | | Minimum | Maximum |
| 1 | Less than 20 | 1,400,000 | 2,400,000 |
| 2 | From 20 to less than 50 | 2,100,000 | 3,600,000 |
| 3 | From 50 to less than 100 | 2,800,000 | 4,800,000 |
| 4 | Above 100 | 3,500,000 | 6,000,000 |

3. Applicable terms: These charges include:

a) Landing/ take-off services (Calculated by 20% of package ground handling services charge); follow-me services (if any);

b) Ground handling services for the minimum demand of flight and based on the actual capacity of each airport;

c) Charges for using of terminal facilities in direct connection with the serving of flight and charges for air carrier's representative office rental (excluding car parking area);

d) Apron parking (free of charge during first two hours parking).

MINISTRY OF TRANSPORT