

**MINISTRY OF TRANSPORT
AIRPORTS CORPORATION OF VIETNAM**

No.: 4168/QĐ-TCTCHKVN

THE SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

-o0o-

Ho Chi Minh City, September 20th, 2017

DECISION

**To promulgate price list and charges frames stipulated by the Ministry of
Transport for certain of aeronautical services at airports of Airports
Corporation of Vietnam (ACV)**

**THE GENERAL DIRECTOR OF
AIRPORTS CORPORATION OF VIETNAM**

- Pursuant to the Circular no. 36/2015/TT-BGTVT dated July 24th, 2015 of the Ministry of Transport guiding the management of domestic air transportation charges and aviation services prices at airports and aerodromes of Vietnam;
- Pursuant to the Circular no. 07/2017/TT-BGTVT dated March 14th, 2017 of the Ministry of Transport amending and supplementing some articles in Circular no. 36/2015/TT-BGTVT dated July 24th, 2015 of the Minister of Transport;
- Pursuant to the Decision no. 2345/QĐ-BGTVT dated August 08th, 2017 of the Ministry of Transport promulgating price list and charges frames for certain of aeronautical services at airports and aerodromes of Vietnam;
- Pursuant to the Resolution No. 374/NQ-HĐQT dated September 19th, 2017 of the Management Board of Airports Corporation of Vietnam regarding pricing policies for aeronautical services which charges are stipulated by the Ministry of Transport in accordance with the Decision no. 2345/QĐ-BGTVT dated August 08th, 2017 of the Ministry of Transport at airports of Airports Corporation of Vietnam;
- At the request of the Finance and Accounting Department of Airports Corporation of Vietnam.

HEREBY DECIDES:

Article 1: To promulgate with this Decision the price list of aeronautical services of which charge frames are stipulated by the Ministry of Transport at the airports of Airports Corporation of Vietnam as follows:

1. Aircraft parking services;
2. Check-in counter facilities rental;
3. Baggage conveyor belt rental;

4. Aerobridge rental services;
5. Package ground handling services at airports (for the airports that still applying package ground handling services);
6. Automatic baggage handling and sortation system rental;

Article 2: The list of charges and the frame of charges in this Decision are excluded from the the Value Added Tax (VAT).

Article 3:

1. This Decision shall take effect on October 01st, 2017.
2. This Decision repeals the followings:
 - The Decision no. 3391/QĐ-TCTCHKVN dated September 09th, 2014 of Airports Corporation of Vietnam promulgating aeronautical service charges of which frames are stipulated by the Government at airports of ACV;
 - The Decision no. 3161/QĐ-TCTCHKVN dated August 25th, 2014 of Airports Corporation of Vietnam promulgating passenger service charges at airports of ACV.

Article 4: The Finance and Accounting Department, the heads of the units under ACV, and the related agencies are responsible to implement this Decision.

Recipients:

- As indicated in Article 4;
- The Civil Aviation Authority of Vietnam (for price listing);
- The Transport Department – Ministry of Transport (for reporting);
- Archives.

GENERAL DIRECTOR

(Signed and stamped)

LE MANH HUNG

**PRICE LISTS OF AERONAUTICAL SERVICES STIPULATED BY THE
MINISTRY OF TRANSPORT AT AIRPORTS OF ACV**
*(Promulgated by the Decision no. 4168/QĐ-TCTCHKVN dated September 20th, 2017
of the General Director of Airports Corporation of Vietnam)*

**CHAPTER I
GENERAL PROVISIONS**

Article 1. Interpretation of Terms

In this Decision, the following terms have meanings respectively assigned to them:

1. Flight: actions of an aircraft taking-off from an airport and then landing at another airport;

2. International flight: a flight having either a take-off or landing point located outside the territory of Vietnam;

3. Domestic flight: a flight having both take-off and landing point located within the territory of Vietnam;

4. Carrier: legal entity, organization, individual who uses their owned aircraft or leased aircraft to carry cargo and passengers and general aviation activities;

5. VVIP flight: a flight is used, separately or in combination (with commercial purpose); in accordance with the provisions prescribed in the Decree no. 03/2009/NĐ-CP dated January 09th, 2009 of the Government on the VVIP flight services.

6. Special flight of the State's aircraft: flight is carried out by the aircraft of the armed forces, customs and other State agencies on the active services.

7. Maximum take-off weight (MTOW): maximum take-off weight specified in the Operation Manual (Operation Specification) of each aircraft type.

Carriers who operate arrival/departure flights to airports and aerodromes of Vietnam are responsible to provide the service provider with valid certifications of the MTOW of their aircrafts.

8. Cargo (including container) with bill of lading: cargo that has the place of shipment (origin) is Vietnam;

9. Unit of cargo's mass (including packing):

a) The minimum weight for charge calculation of cargo security service at airports and aerodromes: Ton.

b) In a single bill of lading (under 01 ton): be calculated by actual weight of the package.

10. Standard aircraft seating configuration: the number of seats installed in the aircraft cabin to the standard set by the manufacturer.

11. Home-based airport: An airport which is designated by the Civil Aviation Authority of Vietnam for Carriers operating in Viet Nam to have their aircrafts parking overnight

Article 2. Classification of Airports

1. The airports of Viet Nam are classified into 3 groups:
 - a) Group A: airports in this group operate on a 24/7 basis, including: Noi Bai, Da Nang, Tan Son Nhat, Cam Ranh, Cat Bi, Vinh, Can Tho, Phu Quoc, Lien Khuong, Phu Bai and Buon Ma Thuot;
 - b) Group B: all airports other than those specified in Group A and C.
 - c) Group C: airports assigned to serve economical society purposes, including: Con Dao, Dien Bien, Ca Mau and Rach Gia.
2. Based on the actual operation circumstance, the Civil Aviation Authority of Vietnam shall review and report to the Ministry of Transport to revise this classification of airports to meet the standards of services provision, landing/take-off volumes, quantity of passengers, cargos.

Article 3. Provisions of Charges Collection

1. Currency unit for payment of charges
 - a) Charges of services in international flights: United States Dollar (USD).
The quotation and payment of service charges undertaken in accordance with the applicable regulations on foreign exchange management of Vietnam;
 - b) Charges of services in domestic flights: Vietnamese Dong (VND).
2. The Carriers whose aircrafts are operated to/from the airports and aerodromes of ACV, are responsible for making their payments to ACV or ACV's branches before the departures of such aircrafts or make their payments in accordance with their contracts with ACV or ACV's branches.

CHAPTER II CONCRETE PROVISIONS

Article 4. Charges for Aircraft Parking Services

1. Applicable subject: air carriers who use this service at the airports of ACV.
2. Service charges:
 - a) For international flights at Group A and B classified airports:

Parking time	Charges (USD/ MTOW ton)
Free of charge for the first 2 hours	
Above 2 up to 5 hours	2.8
Above 5 up to 8 hours	3.5
Above 8 up to 12 hours	3.8
Above 12 up to 14 hours	4.0
Above 14 up to 18 hours	4.2
Above 18 hours (charge per day: USD/ton/day)	4.2

b) For domestic flights at Group A and B classified airports

Parking Time	Charges (VND/ MTOW ton)
Free of charge for the first 2 hours	
Above 2 up to 5 hours	20,000
Above 5 up to 8 hours	27,000
Above 8 up to 12 hours	29,000
Above 12 up to 14 hours	30,000
Above 14 up to 18 hours	31,000
Above 18 hours (charge per day: VND/ton/day)	32,000

c) In case aircraft parking for both international and domestic flight: aircraft parking service charge shall be calculated by the average charges applicable to international and domestic flights.

d) For flights at Group C classified airports: Charging of 70% of the charges applicable to Group A and B classified airports.

3. Parking charges applied to air carrier who has home-base is the airports of ACV:

- From October 01st, 2017 to June 30th, 2018: Charging of 30% of the charges specified for domestic flights at Point b and d in Clause 2 of this Article.

- From July 01st, 2018: Charging of 50% of the charges specified for domestic flights at Point b and d in Clause 2 of this Article.

4. In case of force majeure, aircraft have to park at airport where is not the airlines' home base: charging of 50% of the charges applied for the same type of aircraft.

5. Parking time shall be a period of time between chock-on and chock-off. Parking time from 18 to 24 hours shall be calculated as a full day; in case the aircraft parks for more than 24 hours but takes off within the following 24 hours, a full parking day will be added. This method of calculating parking time shall be applied to the period of 24 hours thereafter.

Article 5. Charges for Aerobridge Rental Services

1. Applicable subject: Air carriers who use this service at the airports of ACV.

2. Service charges:

a) For international flights:

Period of Use	Charges (USD/time/flight)
1/ Up to 240 seats	
- First 2 hours	120
- Period of 30 minutes thereafter (USD/30 min)	40
2/ Above 240 seats	
- First 2 hours	200
- Period of 30 minutes thereafter (USD/30 min)	50

b) For domestic flights:

Aircraft seating configuration	Charges (VND/time/flight)
1/ Up to 240 seats	
- First 2 hours	1,050,000
- Period of 30 minutes thereafter (VND/30 min)	400,000
2/ Above 240 seats	
- First 2 hours	1,600,000
- Period of 30 minutes thereafter (VND/30 min)	600,000

c) For domestic and international combination flight: a charge of 65% of the charges specified for international flight.

Article 6. Charges for Check-in Counter Rental

1. Applicable subject: Air carriers who use this service at the airports of ACV.

2. Charges for Check-in counter rental shall be calculated in two methods: monthly or flight-by-flight, subjected to the user's choice.

a) For international flights at Group A and B classified airports:

	Rental Method	Unit	Charge
1	Monthly rental	USD/counter/month	3,200
2	Flight rental	USD/counter/flight	29

b) For domestic flights at Group A and B classified airports:

	Rental Method	Unit	Charge
1	Monthly rental	VND/counter/month	38,000,000
2	Flight rental	VND/counter/flight	240,000

c) For domestic flight at the Group C classified airports: Charging of 70% of the charges specified for flight at Group A and B classified airports.

3. Charges for other passenger counter rental, including: Boarding counter, Service Desk, Transit counter: Charging of 20% of the charges specified for Check-in counter rental at Group A and B classified airports.

4. Facilities of Check-in Counter Rental including:

- a) Adequate floor space for the counter;
- b) The counter itself;
- c) Computer and relevant facilities (not included specialized software);
- d) Display of counter;
- e) Conveyor attached to the counter;
- f) Electricity and water supply;
- g) Associated administrative and maintenance costs.

5. Using time and the number of counters for each flight depend on the agreement between airports and users, based on the actual practice, capacity of airports, and air carrier's procedures for the check-in.

6. In case check-in counter is used for serving both international and domestic flights: monthly rental charges shall be calculated by the average monthly rental charges applicable for international and domestic flights.

Article 7. Charges for Baggage Conveyor Rental

1. Applicable subject: Air carriers who use the service of arrival baggage conveyor at ACV's airports which are not yet equipped with the automatic baggage handling system.

2. Service charges:

a) For international flights:

Aircraft Seating Configuration	Charges (USD/ each time)
Up to 40 seats	8
From 40 to 100 seats	15
From 101 to 240 seats	25

Above 240 seats	42
-----------------	----

b) For domestic flights:

Aircraft Seating Configuration	Charges (VND/ each time)
Up to 40 seats	84,000
From 40 to 100 seats	154,000
From 101 to 240 seats	252,000
Above 240 seats	420,000

Article 8. Charge for Automatic Baggage Handling System (Automatic Departure Baggage Sorting System)

1. Applicable subject: Air carriers who use the automatic departure baggage sorting system at the airports of ACV.

2. Service charges:

a) For international flights at Group A and B classified airports:

Aircraft Seating Configuration	Charges (USD/flight)
Up to 100 seats	15
From 100 to 240 seats	25
From 241 to 300 seats	30
From 301 to 400 seats	40
Above 400 seats	45

b) For domestic flights at Group A and B classified airports:

Aircraft Seating Configuration	Charges (VND/flight)
Up to 100 seats	150,000
From 100 to 240 seats	250,000
From 241 to 300 seats	320,000
From 301 to 400 seats	400,000
Above 400 seats	490,000

c) For domestic flight at the Group C classified airports: An applicable charge of 70% of the charges specified for flights at Group A and B classified airports.

Article 9. Charges for Package Ground Handling Services at Group C Classified Airports

1. Applicable subject: Indigenous carriers who use this service at the airports of ACV.

2. Service charges:

No.	Maximum take-off weight of aircraft (MTOW)	Charges (VND/flight)
1	Up to 20	2,400,000
2	From 20 to less than 50	3,600,000
3	From 50 to less than 100	4,800,000
4	Above 100	6,000,000

3. Applicable terms: These above charges include:

- a) Landing/take-off services; follow-me services (if any);
- b) Ground handling services for the minimum demand of flight and based on the actual capacity of each airport;
- c) Charges for using of terminal facilities in direct connection with the serving of flight and charges for air carrier's representative office rental (excluding car parking area);
- d) General security control; passenger and baggage security screening for flights
- e) Apron parking (free of charge during first two hours parking).

AIRPORTS CORPORATION OF VIETNAM