

**CIRCULAR**

**to promulgate price list and charges frames for certain of aeronautical services at airports and aerodromes of Vietnam**

*Pursuant to the Law on Civil Aviation of Vietnam dated 29<sup>th</sup> June 2006 and the Law on amendment and supplement some articles in the Law on Civil Aviation of Vietnam dated 21<sup>st</sup> November 2014;*

*Pursuant to the Law on Price dated 20<sup>th</sup> June 2012;*

*Pursuant to the Decree No.177/2013/ND-CP dated 14<sup>th</sup> January 2013 of the Government on detailing and guiding implementation of certain of articles in the Law on Price and the Decree No.149/2016/ND-CP dated 11<sup>th</sup> November 2016 on amendment and supplement some articles in the Decree No. 177/2013/ND-CP;*

*Pursuant to the Decree No. 102/2015/ND-CP dated 20<sup>th</sup> October 2015 of the Government on airports operation and management;*

*Pursuant to the Decree No. 12/2017/ND-CP dated 10<sup>th</sup> February 2017 of the Government defining the functions, duties, powers and organizational structure of the Ministry of Transport.*

*At the request of the Director General of the Department of Transportation and Director General of the Civil Aviation Authority of Vietnam;*

*The Minister of Transport provides circular to promulgate price list and charges frames for certain of aeronautical services at airports and aerodromes of Vietnam*

**Chapter I**

**GENERAL REGULATION**

**Article 1. Scope of adjustment**

This Circular promulgates the prices list and charge frames for certain of aeronautical services at airports and aerodromes of Vietnam as follows:

1. Aeronautical services prices list stipulated by the Government:
  - a) Air navigation services for arrival/departure flights;

- b) Air navigation services for flights over the FIRs managed by Vietnam;
  - c) Take-off, landing services;
  - d) Security services;
  - đ) Passenger service at airport.
2. Aeronautical services charges frame stipulated by the Government:
- a) Aircraft parking services;
  - b) Check-in counter facilities rental;
  - c) Baggage conveyer rental;
  - d) Aero-bridge rental services;
  - đ) Package ground handling services at airport (For airport applicable package method);
  - e) Automatic baggage handling and sortation system rental;
  - g) Using fuel hydrant system services;
  - h) Aviation fuelling services.
3. Nonaeronautical services charges frame stipulated by the Government.
- a) Space rental service at passenger terminal;
  - b) Space rental service at cargo terminal;
  - c) Necessary basic services at passenger terminal.

### **Article 2. Objects of application**

This Circular applied for organizations, individuals providing, using and managing aviation services charges stipulated in Article 1 this Circular.

### **Article 3. Interpretation of terms**

In this Circular, the following terms have meanings respectively assigned to them:

1. Take-off/landing points: airports, aerodromes or specialized aerodrome where aircraft take-off/landing.
2. Flight: the operation of an aircraft from take-off point to its next landing point.
3. International flight: a flight having take-off or landing point located outside the territory of Vietnam;
4. Domestic flight: a flight having both take-off and landing point located within the territory of Vietnam;
5. Carrier: legal entity, organization, individual who uses their owned aircraft or leased aircraft to carry cargo and passengers and general aviation.
6. VIP flight: VIP flight of Vietnam and foreign in accordance with the provisions prescribed of the legal on the VIP flight services.

7. Special flight: a flight is carried out by the military aircraft, special aircraft of the Customs, Police and civil aircraft to use for State services.

8. Operation distance of a flight over the Vietnam's airspace: the distance between an aircraft's point of entry into and point of exit from an airway in the Vietnam's airspace.

9. Operation distance of a flight over the Vietnam's airspace and the FIRs managed by Vietnam: the distance between an aircraft's point of entry into and point of exit from an airway managed and controlled by Vietnam;

10. Operation distance of a flight over the FIRs managed by Vietnam: distance of a flight which doesn't not belong to airways specified Clause 8 and 9 This Article.

11. Scheduled flight: a commercial flight which is regularly conducted according to the flight schedule announced on the carrier's airline booking system.

12. Non-scheduled fight: any commercial flight other than scheduled fight as prescribed Clause 11 this Article.

13. Ferry flight: a non-revenue flight flown for a positioning or other purpose.

14. Maximum take-off weight (MTOW): maximum take-off weight specified in Operation Specification of each aircraft type.

15. Cargo (including container) with bill of lading: cargo that has the place of shipment (origin) is Vietnam;

16. Standard aircraft seating configuration: the number of seats installed in the aircraft cabin to the standard set by the manufacturer.

17. Home-based airport: an airport where aircrafts parking overnight and announced by the Civil Aviation Authority of Vietnam for carriers operating in Vietnam.

#### **Article 4. Provisions of charges collection**

1. Price list and charges frames stipulated in this Circular (excluded necessary basic services at passenger terminal frame of charge) are excluded from the Value Added Tax (VAT).

2. For aeronautical services

a) Charges of services in international flights: United States Dollar (USD). The quotation and payment of service charges undertaken in accordance with the applicable regulations on foreign exchange;

b) Charges of services in domestic flights: Vietnamese Dong (VND). The quotation and payment of service charges undertaken in Vietnamese Dong (VND);

### 3. For non-aeronautical services

a) Sterile area at international terminal: United States Dollar (USD). The quotation and payment of service charges undertaken in accordance with the applicable regulations on foreign exchange of Vietnam;

b) At domestic terminal and out of sterile area at international terminal: Vietnamese Dong (VND). The quotation and payment of service charges undertaken in Vietnamese Dong (VND);

4. Organization, individual who uses aviation services is responsible to pay all the charges to service provider in accordance with the applicable regulations.

### 5. Unit of cargo's mass (including packing):

a) The minimum weight for charge calculation of cargo security service at airports and aerodromes: 01 Ton.

b) In a single bill of landing (under 01 ton): be calculated by actual weight of the package.

## **Article 5. Provisions for airports classification and operation time frames**

1. The airports of Vietnam are classified into 3 groups as follow:

a) Group A: airports in this group operate on a 24/24 basis.

b) Group B: all airports other than those specified in Group A and C.

c) Group C: airports assigned to serve economical society purposes, includes: Con Dao, Dien Bien, Ca Mau and Rach Gia.

2. Operation time frames are determined as follow:

a) Peak hour: the time frame in which the number of flights accounted for **from 90% and above** of the limit of airport's flights operation.

b) Off-peak hour: the time frame in which the number of flights accounted for from 0% to 30% of the limit of airport's flights operation.

c) Normal hour: the time frame other than peak hour and off-peak hour time frames.

## **Article 6. Charges exemption**

1. Flights which are exempted take off, landing services charges; air navigation services charges for arrival/departure flights; air navigation services for flights over the FIRs managed by Vietnam:

a) VIP flights (**excluding VIP flights in combination with commercial purpose**);

b) State's aircraft flights;

c) Flights performing search and rescue missions, transporting

humanitarian aids, relief and performing other humanitarian missions.

d) Flights having to return to land at departure airport within 30 minutes after take-off due to any reasons.

2. Security service charges exemption:

a) Diplomatic pouches, humanitarian aids cargo.

b) Materials and spare-parts carried on board for repairing purposes and aircraft stores (excluding duty-free goods);

c) Passengers on flights which are exempted at Clause 1 this Article;

d) Transit/Transfer passengers staying within 24 hours at the airport terminal (excluding Transit/Transfer passengers for connecting flight between international flights and domestic flights and vice versa): apply exemption only in the case of arrival/departure segments from Vietnam are showed in the same Passenger Ticket and Baggage Check;

e) Flight crew members (including those in ferry flights);

f) Children under the age of two years old: calculated at the time of check-in for the first segment of departure.

3. Passengers service charges exemption:

a) Passengers on flights which are exempted at Clause 1 this Article

b) Transit/Transfer passengers staying within 24 hours at the airport terminal (excluding Transit/Transfer passengers for connecting flight between international flights and domestic flights and vice versa): apply exemption only in the case of arrival/departure segments from Vietnam are showed in the same Passenger Ticket and Baggage Check;

c) Flight crew members (including those in ferry flights);

d) Children under the age of two years old: calculated at the time of check-in for the first segment of departure.

#### **Article 7. Charges adjustment**

1. The charges adjustment for air carriers whose total payment on the monthly invoice on the take-off, landing service charges and air navigation service charges for arrival/departure flights, as follows:

a) For the international flights:

<i>Value of payment on the monthly invoice (USD)</i>	<i>Amount of price reduction (%)</i>
Above 125,000 USD to less than 250,000 USD	1.5%
From 250,000 USD to less than 750,000 USD	2.5%

<i>Value of payment on the monthly invoice (USD)</i>	<i>Amount of price reduction (%)</i>
From 750,000 USD to less than 1,500,000 USD	3.5%
From 1,500,000 USD and above	5.0%

b) For the domestic flights:

<i>Value of payment on the monthly invoice (VND)</i>	<i>Amount of price reduction (%)</i>
Above 5 billion to less than 10 billion VND	1.5%
From 10 billion to less than 15 billion VND	2.5%
From 15 billion to less than 30 billion VND	3.5%
From 30 billion VND and above	5.0%

c) The amount of payment is invoiced separately by services provided for international and domestic flights. Period of time: 01 month.

2. The charges adjustment for pilot training flights in Vietnam:

a) Exemption of charges: 36 months since the time started operation of pilot training flights.

b) After the first 36 months, applied air navigation service charges at Point b, Clause 5, Article 9 this Circular and take off, landing service charges at Point b, Clause 6, Article 11 this Circular.

3. The charges adjustment take off, landing service and air navigation service for arrival/departure flights for the new Vietnamese air carrier who starting its operations into air transport market: An applicable at 50% of prices stipulated; time period: 36 months since the time started operation.

4. The charges adjustment take off, landing service and air navigation service for arrival/departure flights for the carrier starting its first flight schedule operation on a new international route that no air carrier has schedule operated to/from Vietnam at least 12 months:

a) Noi Bai, Tan Son Nhat, Da Nang International Airport: An applicable at 90% of prices stipulated; time period: 12 months since the time started operation.

b) Other airports: An applicable at 50% of prices stipulated; time period: 24 months since the time started operation.

5. Should the airline's operation be entitled different price favorable levels at Clause 3, Clause 4 this Article, the highest price favorable level shall be applied.

**Article 8. Collection method of passenger and baggage security service charges (PSSC) and passenger service charges (PSC) at the airport.**

1. PSSC and PSC are collected by air carriers who operate flights to/from Vietnam. Passengers shall pay for their PSSC and PSC with the air fare payment.

2. Air carriers shall pay back the collected PSSC and PSC on monthly basis to the passenger terminal service, security service provider entity (transfer fees will be borne by air carriers).

3. The provider of passenger service; passenger and baggage security service issues "Request of Payment" based on the "Passenger Manifest". The amount in the "Request of Payment" is calculated as follows:

$$\begin{array}{r} \text{Amount of} \\ \text{payment in} \\ \text{"Request of} \\ \text{Payment"} \end{array} = \begin{array}{r} \text{Amount} \\ \text{collected} \\ \text{from adult} \\ \text{passengers} \end{array} + \begin{array}{r} \text{Amount} \\ \text{collected} \\ \text{from child} \\ \text{passengers} \end{array} + \begin{array}{r} \text{Amount of} \\ \text{penalty for} \\ \text{late} \\ \text{payment in} \\ \text{previous} \\ \text{month} \\ \text{(if any)} \end{array} + \begin{array}{r} \text{Amount of} \\ \text{excessive (-)} \\ \text{or less (+) of} \\ \text{payment} \\ \text{which was} \\ \text{verified} \end{array} - \begin{array}{r} \text{Commissi} \\ \text{on} \end{array}$$

*Annotating:*

- Amount collected from adult passengers is calculated as follows:

$$\begin{array}{r} \text{Amount} \\ \text{collected} \\ \text{from adult} \\ \text{passengers} \end{array} = \begin{array}{r} \text{Specified} \\ \text{charges} \end{array} \times \left[ \begin{array}{r} \text{Number of} \\ \text{passengers in} \\ \text{Passenger} \\ \text{Manifest} \end{array} - \begin{array}{r} \text{Number of passengers} \\ \text{entitled for charges} \\ \text{exemption or charges} \\ \text{reduction} \end{array} \right]$$

- Amount collected from child passengers are calculated as follow:

$$\begin{array}{r} \text{Amount} \\ \text{collected from} \\ \text{child passenger} \end{array} = \begin{array}{r} \text{Specified} \\ \text{charges} \end{array} \times \left[ \begin{array}{r} \text{Number of} \\ \text{passengers} \\ \text{entitled for} \\ \text{charges} \\ \text{exemption or} \\ \text{charges} \\ \text{reduction} \end{array} - \begin{array}{r} \text{Number of} \\ \text{passengers} \\ \text{entitled for} \\ \text{charges} \\ \text{exemption} \end{array} \right]$$

4. Commission: The commission is 1.5% (including VAT) of the total of PSSC and PSC payment that airlines transferred each month. Commission is only applied for schedule flight. Calculated as follow:

$$\text{Commission} = 1.5\% \times \left[ \begin{array}{r} \text{Amount} \\ \text{collected from} \\ \text{adult} \\ \text{passengers} \end{array} + \begin{array}{r} \text{Amount} \\ \text{collected from} \\ \text{child} \\ \text{passengers} \end{array} \right]$$

5. Amount of excessive (-) or less (+) of payment which was verified: Upon the detection of any mistake or incorrectness in the “Request of Payment”, air carriers have the right to request the collation or verification of such mistake or incorrectness. Such collation or verification and the pay back of differential amount of money (if any) shall be undertaken in the next payment time after the timing of claim.

6. Evident to prove a passenger is entitled for charges exemption or charges adjustment: the Passenger Manifest and aeronautical specialty document under the electronic forms.

7. The payment between provider entity and air carriers shall be conducted according to their mutual signed contract.

8. Passengers on connecting flight between domestic flights and international flights:

a) Domestic flights: Domestic PSC and PSSC are collected at departure airport.

b) International flights: International PSC and PSSC are collected at transit/transfer airport.

9. Passengers on connecting flight between international flights and domestic flights: Domestic PSC and PSSC are collected at transit/transfer airport.



**CHAPTER II.**  
**SPECIFIC PROVISIONS**

**SECTION 1. AERONAUTICAL SERVICES CHARGES**  
**STIPULATED BY THE GOVERNMENT**

**Article 9. Air navigation services charges for arrival/departure flights**

1. Subject service charges collector: provider of air navigation service for arrival/departure flights at the airports of Vietnam.

2. Subject service charges payer: air carriers whose aircraft arrival/departure at the airports of Vietnam

3. Service charges for international flights:

a) Service charges are applied for each arrival or departure of the aircraft at Vietnamese airports.

b) Service charges:

Maximum take-off weight of aircraft (ton) (MTOW)	Charges (USD/per arrival or departure)	
	Controlled flown distance under 250km	Controlled flown distance from 250km and above
Less than 20 tons	80	100
From 20 to less than 50 tons	125	150
From 50 to less than 100 tons	210	255
From 100 to less than 150 tons	260	320
From 150 to less than 190 tons	310	390
From 190 to less than 240 tons	345	425
From 240 to less than 300 tons	380	460
From 300 tons and above	425	520

4. Service charges for domestic flights:

a) Service charges are applied for each departure and arrival of the aircraft at Vietnamese airports.

b) Service charges:

Maximum take-off weight of aircraft (ton) (MTOW)	Charges (VND/per domestic flight)	
	Controlled flown distance under 500km	Controlled flown distance from 500km and above
Less than 20 tons	586,500	851,000
From 20 to less than 50 tons	920,000	1,265,000
From 50 to less than 100 tons	1,552,500	3,473,000
From 100 to less than 150 tons	2,587,500	4,945,000
From 150 to less than 190 tons	3,519,000	6,463,000
From 190 to less than 240 tons	3,806,500	7,820,000
From 240 to less than 300 tons	4,197,500	8,464,000
From 300 tons and above	5,784,500	9,568,000

5. Charges applicable for special cases:

a) A charge of 50% of the charges specified at Clause 3, Clause 4 of this Article (calculated on the flight route between the airport of departure and the airport of arrival) in accordance with the relevant MTOW shall be applicable to: Helicopters, aircraft other than aero planes, aircraft operating by visual; Aircraft deviating to an airport of Vietnam other than its planned airport of destination in cases of force majeure (technical, weather reasons, emergency passengers, terrorist, criminal...); Aircraft performing flight testing, inspection, landing due to technical, ferry flight deviating to take-off/landing points of Vietnam.

b) A charge of 30% of the charges specified at Clause 3, Clause 4 of this Article shall be applicable to: Pilot training flights (non-commercial flights); Aircraft returning to the airport of departure after more than 30 minutes not due to faulty reasons made by the relevant Air Traffic Control Units.

c) In case take-off and landing at the same points: the service charges will be calculated based on the actual kilometers controlled. The controlled flown distance (S) is calculated as follows:

$$S = V_{ht} \times T \times 70\%$$

*Annotating:*

$V_{ht}$ : The speed of the aircraft is announced by aircraft manufacturer

T: Actual flight time of aircraft

In case a faulty reason resulted from Air Traffic Control Units, the provider shall negotiate with all involved parties to compensate actual expenses for the damage raised by the returning to the airport of departure.

**Article 10. Air navigation services charges for flights over the FIRs managed by Vietnam.**

1. Subject service charges collector: provider of air navigation service for flights over the FIRs managed by Vietnam.

2. Subject service charges payer: air carriers whose aircraft fly over the FIRs managed by Vietnam.

3. Charges for schedule flights

a) For flights over the FIRs managed by Vietnam.

Maximum take-off weight of aircraft (ton)	Charge (USD/flight)	
	Flight distance over under 500km	Flight distance over from 500km and above
Less than 20 tons	115	129
From 20 to less than 50 tons	176	197
From 50 to less than 100 tons	255	286
From 100 to less than 150 tons	330	370
From 150 to less than 190 tons	384	431
From 190 to less than 240 tons	420	460
From 240 to less than 300 tons	450	490
From 300 tons and above	480	520

b) For flights over the Vietnam's airspace and the FIRs managed by Vietnam

Maximum take-off weight of aircraft (ton)	Charge (USD/flight)	
	Flight distance over under 500km	Flight distance over from 500km and above
Less than 20 tons	54	61
From 20 to less than 50 tons	83	93
From 50 to less than 100 tons	121	136
From 100 to less than 150 tons	156	175
From 150 to less than 190 tons	182	204
From 190 to less than 240 tons	199	218
From 240 to less than 300 tons	213	232
From 300 tons and above	227	246

4. Charges for non-schedule flights: 120% of the charges specified at Clause 3 this Article.

**Article 11. Take-off, landing service charges**

1. Subject service charges collector: provider of take-off, landing service at the airports of Vietnam.

2. Subject service charges payer: air carriers whose aircrafts take-off, landing at the airports of Vietnam.

3. Service charges for international flights landing at Group A and B classified airports:

Maximum take-off weight of aircraft (ton) (MTOW)	Charge per landing (USD)	Charge per each exceeding ton (USD)
Less than 20 tons	84	0
From 20 to less than 50 tons	84	3.7
From 50 to less than 150 tons	195	5.3
From 150 to less than 250 tons	725	5.7
From 250 tons and above	1,295	6.3

4. Service charges for domestic flights landing at the Group A and B classified airports: Base on flight landing time in flight permit schedule issued by Civil Aviation Authority of Vietnam.

a) Service charges for normal hour:

Maximum take-off weight of aircraft (ton) (MTOW)	Charge per landing (VND)	Charge for 01per each exceeding ton (VND)
Less than 20 tons	765,000	0
From 20 to less than 50 tons	765,000	32,000
From 50 to less than 150 tons	1,725,000	47,000
From 150 to less than 250 tons	6,425,000	52,000
From 250 tons and above	11,625,000	59,000

b) Service charges for peak hour: 115% of the charges specified in

accordance with the relevant MTOW for flight landing at Point a in this Clause.

c) Service charges for off-peak hour: 85% of the charges specified in accordance with the relevant MTOW for flight landing at Point a in this Clause.

5. Charges for flight landing at Group C classified airports: 60% of the charges specified for normal hour in accordance with the relevant MTOW for flight landing at Group A and B classified airports at Clause 3, Clause 4 of this Article.

6. Charges applicable for special cases:

d) 50% of the charges specified at Clause 3, Clause 4, Clause 5 of this Article in accordance with the relevant MTOW shall be applicable to: Helicopters, aircraft other than aero planes, aircraft operating by visual; Aircraft deviating to an airport of Vietnam other than its planned airport of destination in cases of force majeure (technical, weather reasons, emergency passengers, terrorist, criminal...); Aircraft performing flight testing, inspection, landing due to technical, ferry flight deviating to take-off/landing points of Vietnam.

a) 30% of the charges specified at Clause 3, Clause 4, Clause 5 of this Article shall be applicable to: Pilot training flights (non-commercial flights); Aircraft returning to the airport of departure after more than 30 minutes not due to faulty reasons made by the relevant Airport Operator.

In case a faulty reason resulted from the relevant Airport Operator, the Airport Operator shall negotiate with all involved parties to compensate actual expenses for the damage raised by returning to the airport of departure.

### **Article 12. Security services charges**

1. Subject service charges collector: provider of aviation security services.

2. Subject service charges payer: organization, individual who uses aviation security services.

3. Passenger and baggage security service charges (PSSC)

a) Service charges:

Applicable subject	Unit	Charges
- Passenger, baggage check-in for international flight	USD/passenger	2
- Passenger, baggage check-in for domestic flight	VND/passenger	18,181

b) Charges applicable for special cases: Children with the age from 2 to less than 12 years old (at the time of check-in for the first segment) shall be collected 50% of the service charges specified at Point a in this clause.

c) Passenger and baggage security service charges, including: Security screening of passenger and baggage; Security protection for aircraft; Security

protection for passengers of delayed or canceled flights; Oversight passengers whose entry is denied and is detained at airport within 24 hours; Consolidating passenger and baggage before boarding; Patrolling and guarding to ensure the public order of the airport territory.

4. Charge for oversight passengers **who is denied entry to Vietnam and** detained at airport over 24 hours.

a) Service charge

List	Unit	Charges
Charge for hour	USD/passenger/hour	9
Charge for day	USD/passenger/day	90

b) Charge calculation stipulate

This service charge applies for maximum 01 security officer with auxiliary device. Service time use is specified from carriers exchange to provider and hand over minutes signature till provider re-exchange to carriers and hand over minutes signature. Minimum time service is 01 hour; less than 60 minutes be calculated by 01 hour; over 10 hours be calculated by day.

c) Carriers whose have denied entry passenger, detained at airport over 24 hours are responsible to pay the charges to service provider

5. Cargo and mail security service charges

a) Service charges:

Airports	Charges	
	International (USD/Ton)	Domestic (VND/Ton)
Group A and Group B	17.0	140,000
Group C	10.2	84,000

b) Cargo and mail security services including: Security checking, screening, searching cargo and mail; Security oversight, search and protection aircraft; **Identifying** cargo and mail before embarkation.

c) Carriers using security services for cargo and mail at the airports of Vietnam are responsible to pay the charges to service provider.

6. Security service charges for securing screened cargo from off-airport cargo warehouse to airport's restricted area.

a) Service charges: 120,000 VND/Ton

b) Organization, individual who uses the services of security oversight and assurance for screened cargo from off-airport cargo warehouse to the ramp area at airport are responsible to pay the charges to service provider.

7. Security service charges for vehicle entering into airport restricted areas.

- a) Service charges: 30,000 VND/eachtime check-in
- b) Service including: Searching vehicle and checked security seal stamp for catering, fuel, goods for aeronautical operation before enter into airside.
- c) Organization, individual who uses cargo, equipment vehicle enters into airport's restricted area are responsible to pay the charges to service provider.

**Article 13. Passenger service charge at airport (PSC)**

- 1. Subject service charges collector: Organization who is licensed by CAAV for operating airport terminal passenger.
- 2. Subject service charges payer: Passengers who check-in at the terminals in the airports of Vietnam.
- 3. Passenger service charge
  - a) For passenger departing on an international flight:

<b>Airports</b>	<b>Charges ( USD/passenger)</b>
1. Noi Bai	25
2. Tan Son Nhat	20
3. Da Nang	20
4. Phu Quoc	18
5. Can Tho	16
6. Lien Khuong, Cam Ranh, Cat Bi, Vinh	14
7. Van Don	20
8. Other airports	8

- b) For passenger departing on a domestic flight:

<b>Airports</b>	<b>Charges (VND/passenger)</b>
Group A	90,909
Group B	72,727
Group C	54,545

- 4. PSC applicable for special cases: Children with age from 2 to less than 12 years old (calculated at the time of check-in for **the first segment**) shall be levied 50% of the PSC at Clause 3 above.

**SECTION 2**  
**AERONAUTICAL SERVICES CHARGES FRAME**  
**STIPULATED BY THE GOVERNMENT**

**Article 14. Charges frame for aircraft parking services**

1. Subject service charges collector: provider of aircraft parking services;
2. Subject service charges payer: air carriers whose use aircraft parking services at the airports of Vietnam
3. Service charges frame:
  - a) For international flights at Group A and B classified airports:

Parking time	Charges frame (USD/ MTOW ton)	
	Minimum	Maximum
Free of charge for the first 2 hours		
Above 2 up to 5 hours	1.96	2.8
Above 5 up to 8 hours	2.45	3.5
Above 8 up to 12 hours	2.66	3.8
Above 12 up to 14 hours	2.80	4.0
Above 14 up to 18 hours	2.94	4.2
Above 18 hours (charge per day: USD/ton/day)	2.94	4.2

- b) For domestic flights at Group A and B classified airports:

Parking time	Charges frame (VND/ MTOW ton)	
	Minimum	Maximum
Free of charge for the first 2 hours		
Above 2 up to 5 hours	14,000	20,000
Above 5 up to 8 hours	19,000	27,000
Above 8 up to 12 hours	20,000	29,000
Above 12 up to 14 hours	21,000	30,000
Above 14 up to 18 hours	22,000	31,000
Above 18 hours (charge per day: VND/ton/day)	23,000	32,000



c) In case aircraft parking for both international and domestic flight: aircraft parking service charge shall be calculated by the average charges applicable for international and domestic flights.

d) For flights at Group C classified airports: Charging of 70% of the charges applicable at the Group A and B at Point a, b this Clause.

4. Parking charges applied to air carrier who has home-base is the airports of Vietnam: 50% of the charges specified for domestic flights at Point b, d Clause 3 this Article.

5. In case of force majeure, aircraft have to park at airport where is not the **carrier's** home base: charging of 50% of the charges applied for the same type of aircraft.

6. Parking time shall be **the** period of time between chock-on and chock-off.

Parking time from 18 to 24 hours shall be calculated as a full day; in case the aircraft are parked more than 24 hours but take off within the following 24 hours, a full parking day will be added. This method of calculating parking time shall be applied to the period of 24 hours thereafter.

#### **Article 15. Charges frame for aerobridge rental services**

1. Subject service charges collector: provider of aerobridge rental services.

2. Subject service charges payer: air carriers or ground handing services provider use aerobridge rental services at the airports of Vietnam.

3. Service charges frame for international flights:

Period of Use	Charges frame (USD/flight)	
	Minimum	Maximum
1/ Less than 240 seats		
- First 2 hours	85	120
- Period of 30 minutes thereafter (USD/30min)	28	40
2/ From 240 seats and above		
- First 2 hours	125	200
- Period of 30 minutes thereafter (USD/30min)	35	50

4. Service charges frame for domestic flights:

Aircraft seating configuration	Charge (VND/flight)

	Minimum	Maximum
1/ Less than 240 seats		
- First 2 hours	735,000	1,050,000
- Period of 30 minutes thereafter (VND/30min)	280,000	400,000
2/ From 240 seats and above		
- First 2 hours	1,120,000	1,600,000
- Period of 30 minutes thereafter (VND/30min)	420,000	600,000

5. For domestic and international combination flight: Charging of 65% of the charges specified for international flight.

#### **Article 16. Charges frame for Check-in counter rental services**

1. Subject service charges collector: provider of Check-in counter rental services.

2. Subject service charges payer: air carriers or ground handling services provider use Check-in counter rental services at the airports of Vietnam.

3. Charge frame for Check-in counter rental shall be calculated in two methods: monthly or flight-by-flight, subjected by the user's choice.

a) For international flights at the Group A and B classified airports:

Calculation method	Unit	Charge	
		Minimum	Maximum
Monthly rental	(USD/counter/month)	2,240	3,200
Flight rental	(USD/counter/flight)	20	29

b) For domestic flights at the Group A and B classified airports:

Calculation method	Unit	Charge	
		Minimum	Maximum
Monthly rental	VND/counter/month	27,000,000	38,000,000
Flight rental	VND/counter/flight	170,000	240,000

c) For domestic flight at the Group C classified airports: Charging of 70% of the charges specified for flight at the Group A and B classified airports.

4. Charges frame for others passengers counter rental, including: Boarding counter, Service Desk, Transit counter: Charging of 20% of the charges specified for Check-in counter rental at the Group A and B classified airports.

5. Facilities:

- a) Adequate floor space for check in the counter;
- b) The counter itself;
- c) Computer and relevant facilities (not included specialized software);
- d) Display of counter;
- e) Conveyor attached to the counter;
- f) Electricity and water supply;
- g) Associated administrative and maintenance costs.

6. Using time and the number of counters for each flight depend on the agreement between airports and users, based on the actual practice, capacity of airports, and air carrier's procedures for the check-in.

7. In case check-in counter is used for both international and domestic flights: monthly rental charges shall be calculated by the average monthly rental charges applicable for international and domestic flights.

**Article 17. Charges frame for Baggage conveyor rental services**

1. Subject service charges collector: provider of baggage conveyor rental services;

2. Subject service charges payer: Organization, individual using arrival baggage conveyor rental services at the airports of Vietnam which have not equipped with the automatic baggage handling system.

3. Service charges frame:

a) For international flights:

Aircraft seating configuration	Charges frame (USD/each time)	
	Minimum	Maximum
Less than 40 seats	0	8
From 40 to less than 100 seats	0	15
From 100 to less than 240 seats	0	25
From 240 seats and above	0	42

b) For domestic flights:

Aircraft seating configuration	Charges frame (VND/each time)	
	Minimum	Maximum
Less than 40 seats	0	84,000
From 40 to less than 100 seats	0	154,000
From 100 to less than 240 seats	0	252,000
From 240 seats and above	0	420,000

4. **This service shall be applied at airports that have not been** equipped with the automatic baggage handling system.

**Article 18. Charges frame for automatic baggage handling system services (automatic departure baggage sorting system services)**

1. Subject service charges collector: provider of for automatic baggage handling system services.

2. Subject service charges payer: Organization, individual using automatic departure baggage sorting system services at the airports of Vietnam.

3. Service charges frame for international flights at the Group A and B classified airports:

Aircraft seating configuration	Charges frame (USD/flight)	
	Minimum	Maximum
Less than 100 seats	0	15
From 100 to less than 240 seats	0	25
From 240 to less than 300 seats	0	30
From 300 to less than 400 seats	0	40
From 400 seats and above	0	45

4. Service charges frame for domestic flights at the Group A and B classified airports:

Aircraft seating configuration	Charges frame (VND/flight)	
	Minimum	Maximum
Less than 100 seats	0	150,000
From 100 to less than 240 seats	0	250,000
From 240 to less than 300 seats	0	320,000
From 300 to less than 400 seats	0	400,000
From 400 seats and above	0	490,000

5. For domestic flight at the Group C classified airports: An applicable charge of 70% of the charges specified for flights at the Group A and B classified airports.

**Article 19. Charges frame for package ground handling services at Group C classified airports**

1. Subject service charges collector: provider of package ground handling services.

2. Subject service charges payer: Vietnamese air carriers using package ground handling services at Group C classified airports.

3. Service charges frame:

Maximum take-off weight of aircraft (MTOW)	Charge frame (VND/flight)	
	Minimum	Maximum
Less than 20 tons	1,400,000	2,400,000
From 20 to less than 50 tons	2,100,000	3,600,000
From 50 to less than 100 tons	2,800,000	4,800,000
From 100 tons and above	3,500,000	6,000,000

4. These charges include:

a) Take-off, landing services (Calculated by 20% of package ground handling services charge); follow-me services (if any);

b) Ground handling services for the minimum demand of each flight and based on the actual capacity of each airport;

c) Charges for using of terminal facilities in direct connection with the serving of flight and charges for air carrier's representative office rental (excluding car parking area);

d) Aircraft apron parking (free of charge during first two hours parking).

#### **Article 20. Charges frame for fuelling services**

1. Subject service charges collector: provider of fuelling services.

2. Subject service charges payer: Air carriers using fuelling services by truck (filled with fuel and equipped with petrol pumping system) at airports and aerodromes of Vietnam.

3. Service charges frame:

Fuelling quantity at airports	Charges frame (VND/Ton)	
	Minimum	Maximum
The airport has refuelling quantity from 30,000 tons/per year and above	275,000	550,000
The airport has refuelling quantity from 3,000 tons/per year to less than 30,000 tons/per year	415,000	830,000

The airport has refuelling quantity less than 3,000 tons/per year	785,000	1,570,000
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4. These charges include: fuelling by aircraft dispenser truck (truck with tanker and dispenser machine) at airports, not included fuel supply service.

**Article 21. Charges frame for using fuel hydrant system services.**

1. Subject service charges collector: provider of fuel hydrant system services;

2. Subject service charges payer: Air carriers using fuel hydrant system services at airports and aerodromes of Vietnam.

3. Service charges frame

List	Unit	Charges frame	
		Minimum	Maximum
International flights	USD/ton	25	45
Domestic flights	VND/ton	562,500	1,012,500

4. These charges include: fuelling services by fuel hydrant system and by truck (without fuel and only equipped with petrol pumping system).

### SECTION 3

#### NONAERONAUTICAL SERVICES CHARGES FRAME AT VIETNAMESE AIRPORTS

**Article 22. General provisions of space rental classification**

Space rental classification in this Circular according to exploitation document construction of aviation infrastructure approved by Civil Aviation Authority of Vietnam.

**Article 23. Charges frame of space rental services at passenger terminal**

1. Subject service charges collector: provider of space rental services at passenger terminal;

2. Subject service charges payer: Organization, individual, air carrier who using space rental services at passenger terminal.

3. Charges frame of space rental services for airline representative office at passenger terminal:

a) At airports: Noi Bai, Da Nang, Tan Son Nhat, Cam Ranh, Cat Bi, Vinh,

Can Tho, Lien Khuong, Phu Bai, Phu Quoc, Buon Ma Thuot.

Location	Unit	Charges frame	
		Minimum	Maximum
International terminal area	USD/m <sup>2</sup> /month	32	45
Domestic terminal area	VND/m <sup>2</sup> /month	450,000	650,000

b) Other airports: An applicable charge of 50% of the charges specified for classified airports at Point a this Clause.

c) These charges include: Space rental, office and one space car parking.

4. Space rental charges frame at Noi Bai airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>A. INTERNATIONAL TERMINAL</b>			
<b>I. Sterile area</b>			
<b>1. Commercial business service space</b>			
Grade A space	USD/m <sup>2</sup> /month	70	105
Grade B space	USD/m <sup>2</sup> /month	60	90
Grade C space	USD/m <sup>2</sup> /month	40	60
Grade D space	USD/m <sup>2</sup> /month	20	30
<i>Adjustment factor for space having area ≤ 10 m<sup>2</sup></i>	1.2		
<i>Adjustment factor for warehouse (Kitchen, warehouse in restaurant business); books and newspapers, post office, information counter, passenger utilities service business.</i>	0.6		
<b>2. Other business service space</b>			
VIP, CIP lounge business	USD/m <sup>2</sup> /month	75	113
Space for ATM, Banking Kiosk (1 place has acreage ≤ 1 m <sup>2</sup> )	USD/machine/month	200	300

Space for vending machines (1 place has acreage <2 m <sup>2</sup> )	USD/machine/ month	70	105
<b>3. Office space</b>			
Other office space ( <i>Not airline representative office</i> ) and other space (Operational room, machine room, rest room, room service...)	USD/m <sup>2</sup> /month	32	48
Operational space on 1 <sup>st</sup> floor (off-campus area)	USD/m <sup>2</sup> /month	18	27
<b>4. Other space</b>			
Lost & Found counter	USD/counter/ month	560	840
Grade E Space (Basement, Not applied adjustment factor)	USD/m <sup>2</sup> /month	14	21
<b>II. Outside sterile area</b>			
<b>1. Commercial business service space</b>			
Grade A space	VND/m <sup>2</sup> /month	1,575,000	2,362,500
Grade B space	VND/m <sup>2</sup> /month	1,350,000	2,025,000
Grade C space	VND/m <sup>2</sup> /month	900,000	1,350,000
Grade D space	VND/m <sup>2</sup> /month	450,000	675,000
<i>Adjustment factor for space having area ≤ 10 m<sup>2</sup></i>	1.2		
<i>Adjustment factor for warehouse (Kitchen, warehouse in restaurant business); books and newspapers, post office, information counter, passenger utilities service business</i>	0.6		
<b>2. Other business service space</b>			
Space for ATM, Banking Kiosk (1 place having area ≤ 1 m <sup>2</sup> )	VND/machine/ month	4,500,000	6,750,000
Space for automatic check-in machine (1 place having area <1 m <sup>2</sup> )	VND/machine/ month	2,200,000	3,300,000
Space for luggage packing machine (1 place having area <5 m <sup>2</sup> )	VND/machine/ month	10,000,000	15,000,000
Space for vending machines (1 place having area <2 m <sup>2</sup> )	VND/machine/ month	1,500,000	2,250,000



<b>3. Office space</b>			
Other office space ( <i>Not airline representative office</i> ) and other space (Operational room, machine room, rest room, room service...)	VND/m <sup>2</sup> /month	720,000	1,080,000
<b>4. Other space</b>			
Lost & Found counter	VND/counter/ month	12,600,000	18,900,000
Space for last minute ticket counter (1 place has acreage $\leq 15 \text{ m}^2$ )	VND/counter/ month	12,600,000	18,900,000
Space E classified (Basement)	VND/m <sup>2</sup> /month	300,000	450,000
<b>B. DOMESTIC TERMINAL</b>			
<b>I. Sterile area</b>			
<b>1. Basic charges frame</b>			
Sterile area	VND/m <sup>2</sup> /month	600,000	900,000
<i>Adjustment factor for space having area &lt; 5 m<sup>2</sup></i>		2.0	
<i>Adjustment factor for space has acreage from 5 m<sup>2</sup> to 10 m<sup>2</sup></i>		1.2	
<i>Adjustment factor for warehouse (Kitchen, warehouse in restaurant business space); books and newspapers, post office, information counter, passenger utilities service business</i>		0.6	
<b>2. Other business service space</b>			
Space for ATM, Banking Kiosk (1 place having area $\leq 1 \text{ m}^2$ )	VND/machine/ month	2,200,000	3,300,000
Space for vending machines (1 place having area < 2 m <sup>2</sup> acreage)	VND/machine/ month	1,200,000	1,800,000
<b>3. Other space</b>			
Other office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	650,000	975,000
Other space (Operational room, machine room, rest room, room service...)	VND/m <sup>2</sup> /month	300,000	450,000
Basement space	VND/m <sup>2</sup> /month	200,000	300,000

<b>II. Outside sterile area</b>			
<b>1. Basic charges frame</b>			
Public area on 1 <sup>st</sup> and 2 <sup>nd</sup> floor	VND/m <sup>2</sup> /month	500,000	750,000
Public area floor 3 <sup>rd</sup> and 4 <sup>th</sup> floor	VND/m <sup>2</sup> /month	250,000	375,000
<i>Adjustment factor for space having area &lt;5 m<sup>2</sup></i>		2.0	
<i>Adjustment factor for space having area from 5 m<sup>2</sup> to 10 m<sup>2</sup></i>		1.2	
<i>Adjustment factor for warehouse (Kitchen, warehouse in restaurant business space); books and newspapers, post office, information counter, passenger utilities service business</i>		0.6	
<b>2. Other business</b>			
Space for ATM, Banking Kiosk, Automatic check-in machine (1 place having area ≤ 1 m <sup>2</sup> acreage)	VND/machine/month	2,200,000	3,300,000
Space for luggage packing machine (1 place having area <5 m <sup>2</sup> )	VND/machine/month	4,000,000	6,000,000
Space for vending machines (1 place having area <2 m <sup>2</sup> )	VND/machine/month	1,200,000	1,800,000
<b>3. Other space</b>			
Other office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	650,000	975,000
Other space (Operational room, machine room, rest room, room service...)	VND/m <sup>2</sup> /month	300,000	450,000
Basement space	VND/m <sup>2</sup> /month	200,000	300,000

#### 5. Space rental charges frame at Tan Son Nhat airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>A. INTERNATIONAL TERMINAL</b>			
<b>I. Sterile area</b>			

Books, newspapers, post office on 3 <sup>rd</sup> floor	USD/m <sup>2</sup> /month	30	45
Books, newspapers, post office on 2 <sup>nd</sup> floor	USD/m <sup>2</sup> /month	60	90
Commercial service on 2 <sup>nd</sup> floor	USD/m <sup>2</sup> /month	60	90
Commercial service on 3 <sup>rd</sup> floor; specific location: (3.4.17; 3.4.18; 3.4.19; 3.4.20; 3.4.21; 3.4.22)	USD/m <sup>2</sup> /month	48	72
Commercial service on 3 <sup>rd</sup> floor (Other location)	USD/m <sup>2</sup> /month	60	90
Food service	USD/m <sup>2</sup> /month	65	98
VIP, CIP lounge business	USD/m <sup>2</sup> /month	100	150
<i>Warehouse space</i>	USD/m <sup>2</sup> /month	35	53
Commercial service space <i>having area &lt;5 m<sup>2</sup></i>	USD/location/ month	350	525
Commercial service space <i>having area from 5 m<sup>2</sup> to 10 m<sup>2</sup></i>	USD/location/ month	700	1.050
<b>II. Outside sterile area</b>			
<b>1. Restricted area</b>			
Commercial service	VND/m <sup>2</sup> /month	1,450,000	2,175,000
Lost & Found counter	VND/m <sup>2</sup> /month	800,000	1,200,000
Food service	VND/m <sup>2</sup> /month	1,600,000	2,400,000
<i>Warehouse space</i>	VND/m <sup>2</sup> /month	700,000	1,050,000
Commercial service space <i>having area &lt;5 m<sup>2</sup></i>	VND/location/ month	8,000,000	12,000,000
Commercial service space <i>having area from 5 m<sup>2</sup> to 10 m<sup>2</sup></i>	VND/location/ month	16,000,000	24,000,000
<b>2. Terminal hall</b>			
<b>International terminal hall</b>	VND/m <sup>2</sup> /month	700,000	1,050,000
Warehouse space (International terminal hall)	VND/m <sup>2</sup> /month	350,000	525,000
Commercial service space <i>having area &lt;5 m<sup>2</sup></i>	VND/location/ month	4,000,000	6,000,000
Commercial service space <i>having area</i>	VND/location/ month	8,000,000	12,000,000

<i>from 5 m<sup>2</sup> to 10 m<sup>2</sup></i>	month		
<b>3. Other business</b>			
Space for ATM, Banking Kiosk, (1 placement has < 1 m <sup>2</sup> acreage)	VND/machine/month	6,000,000	9,000,000
Automatic check-in machine (1 placement has < 1 m <sup>2</sup> acreage)	VND/machine/month	2,200,000	3,300,000
Space for luggage packing machine (1 placement has <5 m <sup>2</sup> acreage)	VND/machine/month	10,000,000	15,000,000
Massage chair (1 placement has <3 m <sup>2</sup> acreage)	VND/chair/month	3,000,000	4,500,000
<b>4. Office space</b>			
Other office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	900,000	1,350,000
<b>B. DOMESTIC TERMINAL</b>			
<b>I. Sterile, restricted area</b>			
Food service space 1 classified (VIP, CIP lounge business)	VND/m <sup>2</sup> /month	720,000	1,080,000
Food service space 2 classified	VND/m <sup>2</sup> /month	600,000	900,000
Other business space	VND/m <sup>2</sup> /month	720,000	1,080,000
<i>Kitchen, warehouse space</i>	VND/m <sup>2</sup> /month	300,000	450,000
Space for Lost & Found, Last minute ticket counter	VND/m <sup>2</sup> /month	600,000	900,000
Commercial service <i>has acreage</i> <5 m <sup>2</sup>	VND/location/month	4,000,000	6,000,000
Commercial service <i>having area</i> from 5 m <sup>2</sup> to 10 m <sup>2</sup>	VND/location/month	8,000,000	12,000,000
<b>II. Outside sterile area</b>			
<b>1. Terminal hall</b>			
Business space	VND/m <sup>2</sup> /month	600,000	900,000
<i>Warehouse space</i>	VND/m <sup>2</sup> /month	250,000	375,000
Commercial service <i>having area</i> <5 m <sup>2</sup>	VND/location/month	3,000,000	4,500,000
Commercial service <i>having area</i> from 5 m <sup>2</sup> to 10 m <sup>2</sup>	VND/location/month	6,000,000	9,000,000

<b>2. Other business</b>			
Space for ATM, Banking Kiosk, (1 place having area < 1 m <sup>2</sup> )	VND/machine/month	5,000,000	7,500,000
Automatic check-in machine (1 place having area < 1 m <sup>2</sup> )	VND/machine/month	2,200,000	3,300,000
Space for luggage packing machine (1 place having area <5 m <sup>2</sup> )	VND/machine/month	8,000,000	12,000,000
Massage chair (1 place having area <3 m <sup>2</sup> )	VND/chair/month	2,000,000	3,000,000
Other office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	650,000	975,000
Other space (Operational room, machine room, rest room, room service...)	VND/m <sup>2</sup> /month	300,000	450,000

#### 6. Space rental charges frame at Da Nang international airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>A. INTERNATIONAL TERMINAL</b>			
<b>1. Sterile area</b>			
1.1. Duty free shops			
Grade A space	USD/m <sup>2</sup> /month	55	82
Grade B space	USD/m <sup>2</sup> /month	45	68
Grade C space	USD/m <sup>2</sup> /month	30	45
1.2. Commercial, service business			
Grade A space	USD/m <sup>2</sup> /month	46	68
Grade B space	USD/m <sup>2</sup> /month	37	56
Grade C space	USD/m <sup>2</sup> /month	25	38
1.3. Food services			
Grade A space	USD/m <sup>2</sup> /month	37	55
Grade B space	USD/m <sup>2</sup> /month	30	45
Grade C space	USD/m <sup>2</sup> /month	20	30
1.4. Transaction counters (Bank, travel, v.v.)			

Grade A space	USD/m <sup>2</sup> /month	55	82
Grade B space	USD/m <sup>2</sup> /month	45	68
Grade C space	USD/m <sup>2</sup> /month	30	45
1.5. Books, newspapers, post office			
Grade A space	USD/m <sup>2</sup> /month	27	41
Grade B space	USD/m <sup>2</sup> /month	23	34
Grade C space	USD/m <sup>2</sup> /month	15	23
1.6. Lost & Found counter	USD/counter/ month	315	473
1.7. Space for last minute ticket counter	USD/m <sup>2</sup> /month	23	35
1.8. Space for VIP, CIP lounge business	USD/m <sup>2</sup> /month	33	50
1.9. Space for private lounge	USD/m <sup>2</sup> /month	35	53
1.10. Space <i>having area &lt;10m<sup>2</sup></i>	USD/counter/ month	333	500
1.11. Other office space ( <i>Not airline representative office</i> ) and other space (Operational room, machine room, rest room, room service...)	USD/m <sup>2</sup> /month	32	48
1.12. Space for ATM	USD/machine/ month	180	270
<b>2. Outside sterile area</b>			
2.1. Commercial, service business			
Grade A space	VND/m <sup>2</sup> /month	1,039,000	1,559,000
Grade B space	VND/m <sup>2</sup> /month	857,000	1,286,000
Grade C space	VND/m <sup>2</sup> /month	572,000	857,000
2.2. Food services			
Grade A space	VND/m <sup>2</sup> /month	831,000	1,247,000
Grade B space	VND/m <sup>2</sup> /month	686,000	1,029,000
Grade C space	VND/m <sup>2</sup> /month	457,000	686,000
2.3. Transaction counters (Bank, travel, v.v.)			
Grade A space	VND/m <sup>2</sup> /month	1,247,000	1,871,000
Grade B space	VND/m <sup>2</sup> /month	1,029,000	1,543,000

Grade C space	VND/m <sup>2</sup> /month	686,000	1,029,000
2.4. Books, newspapers, post office			
Grade A space	VND/m <sup>2</sup> /month	626,000	935,000
Grade B space	VND/m <sup>2</sup> /month	514,000	772,000
Grade C space	VND/m <sup>2</sup> /month	343,000	514,000
2.5. Space for last minute ticket counter	VND/m <sup>2</sup> /month	531,000	797,000
2.6. Other office space ( <i>Not airline representative office</i> ) and other space (Operational room, machine room, rest room, room service...)	VND/m <sup>2</sup> /month	720,000	1,080,000
2.7. Space for private lounge	VND/m <sup>2</sup> /month	805,000	1,207,000
2.8. <i>Warehouse space</i>	VND/m <sup>2</sup> /month		
<i>In side Warehouse</i>	VND/m <sup>2</sup> /month	410,000	615,000
<i>Outside Warehouse</i>	VND/m <sup>2</sup> /month	319,000	478,000
2.9. Space for machine placement	VND/location/ month	4,099,000	6,148,000
2.10. Space <i>has</i> acreage<10m <sup>2</sup>	VND/counter/ month	7,590,000	11,385,000
2.11. Other space			
Vending machines	VND/location/ month	1,032,000	1,548,000
ATM (1 place having area<1 m <sup>2</sup> )	VND/location/ month	4,099,000	6,148,000
Luggage packing machine (1 place having area<1 m <sup>2</sup> )	VND/location/ month	10,000,000	15,000,000
Automatic check-in machine (1 place having area< 1 m <sup>2</sup> )	VND/location/ month	2,000,000	3,000,000
<b>B. DOMESTIC TERMINAL</b>			
<b>1. Sterile area</b>			
Books, newspapers, post office	VND/m <sup>2</sup> /month	400,000	600,000
Commercial, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	600,000	900,000
Food services	VND/m <sup>2</sup> /month	500,000	750,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	500,000	750,000

Transaction counters (Bank, travel)	VND/m <sup>2</sup> /month	500,000	750,000
Other business	VND/m <sup>2</sup> /month	450,000	675,000
Vending machines	VND/machine/ month	1,000,000	1,500,000
Space for ATM	VND/machine/ month	2,000,000	3,000,000
<b>2. Outside sterile area</b>			
Books, newspapers, post office	VND/m <sup>2</sup> /month	350,000	525,000
Commercial, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	450,000	675,000
Food services	VND/m <sup>2</sup> /month	400,000	600,000
Transaction counters (Bank, travel)	VND/m <sup>2</sup> /month	500,000	750,000
Other business	VND/m <sup>2</sup> /month	450,000	675,000
Vending machines	VND/machine/ month	1,000,000	1,500,000
Space for ATM	VND/machine/ month	2,000,000	3,000,000
Other office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	650,000	975,000

### 7. Space rental charges frame at Cam Ranh international airport

List	Unit	Charges frame	
		<i>Minimum</i>	Maximum
<b>A. INTERNATIONAL TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	USD/m <sup>2</sup> /month	15	23
VIP, CIP lounge business	USD/m <sup>2</sup> /month	14	21
Space for ATM	USD/machine/ month	136	204
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	190,000	285,000



Space for ATM	VND/machine/ month	3,000,000	4,500,000
<b>B. DOMESTIC TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	225,000	338,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	225,000	338,000
Space for ATM	VND/machine/ month	3,000,000	4,500,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	150,000	225,000
Space for ATM	VND/machine/ month	3,000,000	4,500,000
Other space	VND/m <sup>2</sup> /month	110,000	165,000
Other office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	35,000	53,000

## 8. Space rental charges frame at Can Tho international airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>A. INTERNATIONAL TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	USD/m <sup>2</sup> /month	60	90
VIP, CIP lounge business	USD/m <sup>2</sup> /month	70	105
Books, newspapers, post office	USD/m <sup>2</sup> /month	15	23
Space for ATM	USD/machine/ month	75	113
<b>2. Outside sterile area</b>			
Space for commercial business, last	VND/m <sup>2</sup> /month	1,100,000	1,650,000

minute ticket counter, Lost & Found counter			
Space for ATM	VND/machine/month	1,600,000	2,500,000
<b>B. DOMESTIC TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	800,000	1,200,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	500,000	750,000
Books, newspapers, post office	VND/m <sup>2</sup> /month	300,000	450,000
Space for ATM	VND/machine/month	1,500,000	2,250,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	700,000	1,050,000
Space for ATM	VND/machine/month	1,500,000	2,250,000
Other space rental	VND/m <sup>2</sup> /month	200,000	300,000

### 9. Space rental charges frame at Cat Bi international airport

List	Unit	Charges frame	
		<i>Minimum</i>	Maximum
<b>A. INTERNATIONAL TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	USD/m <sup>2</sup> /month	20	68
VIP, CIP lounge business	USD/m <sup>2</sup> /month	32	48
Space for ATM	USD/machine/month	90	135
Space for massage chair (1 place having area < 2 m <sup>2</sup> )	USD/chair/month	68	102
<b>2. Outside sterile area</b>			

Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	600,000	900,000
Space for ATM	VND/machine/ month	2,000,000	3,000,000
Space for massage chair (1 place having area < 2 m <sup>2</sup> )	VND/chair/ month	1,500,000	2,250,000
<b>B. DOMESTIC TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business	VND/m <sup>2</sup> /month	600,000	900,000
Space for last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	300,000	450,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	600,000	900,000
Space for ATM	VND/machine/ month	1,500,000	2,250,000
Space for massage chair (1 place having area < 2 m <sup>2</sup> )	VND/chair/ month	1,500,000	2,250,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter on 2 <sup>nd</sup> floor	VND/m <sup>2</sup> / month	500,000	750,000
Space for commercial business, last minute ticket counter, Lost & Found counter on 1 <sup>st</sup> floor	VND/m <sup>2</sup> / month	400,000	600,000
Space for ATM	VND/machine/ month	1,500,000	2,250,000
Space for massage chair (1 place having area < 2 m <sup>2</sup> )	VND/chair/ month	1,500,000	2,250,000
Other office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> / month	300,000	450,000
Other rental space	VND/m <sup>2</sup> / month	200,000	300,000

**10. Space rental charges frame at Phu Bai international airport**

List	Unit	Charges frame	
		<i>Minimum</i>	Maximum

<b>A. INTERNATIONAL TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	USD/m <sup>2</sup> /month	50	75
VIP, CIP lounge business	USD/m <sup>2</sup> /month	30	45
Space for ATM	USD/machine/month	45	67
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	900,000	1,350,000
Space for ATM	VND/ machine /month	1,000,000	1,500,000
<b>B. DOMESTIC TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	450,000	675,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	400,000	600,000
Transaction counters (Bank, travel...)	VND/m <sup>2</sup> /month	200,000	300,000
Space for ATM	VND/machine/month	1,000,000	1,500,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	300,000	450,000
Space for ATM	VND/machine/month	1,000,000	1,500,000
Other rental space	VND/m <sup>2</sup> /month	50,000	75,000

### 11. Space rental charges frame at Phu Quoc international airport

List	Unit	Charges frame	
		<i>Minimum</i>	Maximum

<b>A. INTERNATIONAL TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	USD/m <sup>2</sup> /month	60	90
Food services	USD/m <sup>2</sup> /month	65	98
VIP, CIP lounge business	USD/m <sup>2</sup> /month	70	105
Transaction counters (Bank, travel...)	USD/m <sup>2</sup> /month	60	90
Space for ATM	USD/machine/month	113	170
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	600,000	900,000
Space for ATM	VND/machine/month	2,500,000	3,750,000
<b>B. DOMESTIC TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	600,000	900,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	600,000	900,000
Space for ATM	VND/machine/month	2,000,000	3,000,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	500,000	750,000
Space for ATM	VND/m <sup>2</sup> /month	2,000,000	3,000,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	300,000	450,000
Other rental space	VND/m <sup>2</sup> /month	200,000	300,000

12. Space rental charges frame at Vinh airport

List	Unit	Charges frame
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		Minimum	Maximum
<b>A. INTERNATIONAL TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	USD/m <sup>2</sup> /month	14	21
VIP, CIP lounge business	USD/m <sup>2</sup> /month	14	21
Space for ATM	USD/machine/month	90	135
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	200,000	300,000
Space for ATM	VND/machine/month	2,000,000	3,000,000
<b>B. DOMESTIC TERMINAL</b>			
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	225,000	337,500
VIP, CIP lounge business	VND/m <sup>2</sup> /month	225,000	337,500
Space for ATM	VND/machine/month	2,000,000	3,000,000
<b>2. Outside sterile area</b>			
Space for commercial business on 1 <sup>st</sup> floor	VND/m <sup>2</sup> /month	150,000	225,000
Space for commercial business on 2 <sup>nd</sup> floor	VND/m <sup>2</sup> /month	175,000	262,500
Last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	300,000	450,000
Space for ATM	VND/machine/month	2,000,000	3,000,000

**13. Space rental charges frame at Buon Me Thuot airport**

List	Unit	Charges frame
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		<i>Minimum</i>	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	400,000	600,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	300,000	450,000
Space for ATM	VND/machine/month	1,000,000	1,500,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	300,000	450,000
Space for ATM	VND/machine/month	1,000,000	1,500,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	150,000	225,000
Other rental space	VND/m <sup>2</sup> /month	120,000	180,000

#### 14. Space rental charges frame at Lien Khuong airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>3. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	400,000	600,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	350,000	525,000
Space for ATM	VND/machine/month	1,200,000	1,800,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	350,000	525,000
Space for ATM	VND/machine/month	1,200,000	1,800,000

Other rental space	VND/m <sup>2</sup> /month	100,000	150,000
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## 15. Space rental charges frame at Ca Mau airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	100,000	150,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/ month	500,000	750,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	50,000	75,000
Space for ATM	VND/machine /month	500,000	750,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	50,000	75,000

## 16. Space rental charges frame at Chu Lai airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	95,000	142,500
VIP, CIP lounge business	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/ month	500,000	750,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	60,000	90,000



Space for ATM	VND/machine/ month	500,000	750,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	60,000	90,000
Other rental space	VND/m <sup>2</sup> /month	50,000	75,000

17. Space rental charges frame at Con Dao airport

List	Unit	Charges frame	
		<i>Minimum</i>	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	200,000	300,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	150,000	225,000
Space for ATM	VND/machine/ month	500,000	750,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/ month	500,000	750,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	50,000	75,000

18. Space rental charges frame at Dien Bien airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	80,000	120,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/	200,000	300,000

	month		
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	80,000	120,000
Space for ATM	VND/machine/month	200,000	300,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	50,000	75,000

### 19. Space rental charges frame at Dong Hoi airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	200,000	300,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/month	800,000	1,200,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/month	800,000	1,200,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	40,000	60,000

### 20. Space rental charges frame at Phu Cat airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>1. Sterile area</b>			

Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	200,000	300,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	150,000	225,000
Space for ATM	VND/machine/month	500,000	750,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/month	500,000	750,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	30,000	45,000

#### 21. Space rental charges frame at Pleiku airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	200,000	300,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	150,000	225,000
Space for ATM	VND/machine/month	500,000	750,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/month	500,000	750,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	50,000	75,000

#### 22. Space rental charges frame at Rach Gia airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	100,000	150,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	50,000	75,000
Space for ATM	VND/machine/ month	500,000	750,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/ month	500,000	750,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	50,000	75,000

23. Space rental charges frame at Tuy Hoa airport

List	Unit	Charges frame	
		<i>Minimum</i>	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	200,000	300,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	150,000	225,000
Space for ATM	VND/machine/ month	500,000	750,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	100,000	150,000
Space for ATM	VND/machine/ month	500,000	750,000

Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	50,000	75,000

#### 24. Space rental charges frame at Tho Xuan airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>1. Sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	80,000	120,000
VIP, CIP lounge business	VND/m <sup>2</sup> /month	150,000	225,000
Space for ATM	VND/machine/month	800,000	1,200,000
<b>2. Outside sterile area</b>			
Space for commercial business, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	35,000	53,000
Space for ATM	VND/machine/month	800,000	1,200,000
Books, newspapers	VND/m <sup>2</sup> /month	40,000	60,000
Bank transaction counter	VND/m <sup>2</sup> /month	50,000	75,000
Office space ( <i>Not airline representative office</i> )	VND/m <sup>2</sup> /month	100,000	150,000
Other rental space	VND/m <sup>2</sup> /month	120,000	180,000
Space for luggage packing machine, vending machines	VND/machine/month	1,000,000	1,500,000

#### 25. Space rental charges frame at Van Don airport

List	Unit	Charges frame	
		Minimum	Maximum
<b>A. INTERNATIONAL TERMINAL</b>			
<b>1. Sterile area</b>			
1.1. Duty free shops			
Grade A space	USD/m <sup>2</sup> /month	56	83

Grade B space	USD/m <sup>2</sup> /month	46	69
Grade C space	USD/m <sup>2</sup> /month	29	44
1.2. Commercial, service business			
Grade A space	USD/m <sup>2</sup> /month	46	69
Grade B space	USD/m <sup>2</sup> /month	38	57
Grade C space	USD/m <sup>2</sup> /month	26	40
1.3. Food services			
Grade A space	USD/m <sup>2</sup> /month	36	54
Grade B space	USD/m <sup>2</sup> /month	29	44
Grade C space	USD/m <sup>2</sup> /month	21	32
1.4. Transaction counters (Bank, travel, v.v.)			
Grade A space	USD/m <sup>2</sup> /month	56	83
Grade B space	USD/m <sup>2</sup> /month	46	69
Grade C space	USD/m <sup>2</sup> /month	29	44
1.5. Books, newspapers, post office			
Grade A space	USD/m <sup>2</sup> /month	26	40
Grade B space	USD/m <sup>2</sup> /month	24	36
Grade C space	USD/m <sup>2</sup> /month	15	22
1.6. Lost & Found counter	USD/m <sup>2</sup> /month	25	38
1.7. Space for VIP, CIP lounge business	USD/m <sup>2</sup> /month	34	52
1.8. Space for private lounge	USD/m <sup>2</sup> /month	34	52
1.9. Space <i>having area</i> < 10m <sup>2</sup>	USD/m <sup>2</sup> /month	34	52
1.11. Other office space ( <i>Not airline representative office</i> )	USD/m <sup>2</sup> /month	33	50
1.12. Space for ATM	USD/machine/ month	181	272
<b>2. Outside sterile area</b>			
2.1. Commercial, service business			
Grade A space	VND/m <sup>2</sup> /month	1,020,000	1,530,000
Grade B space	VND/m <sup>2</sup> /month	840,000	1,260,000

Grade C space	VND/m <sup>2</sup> /month	600,000	900,000
2.2. Food services			
Grade A space	VND/m <sup>2</sup> /month	810,000	1,215,000
Grade B space	VND/m <sup>2</sup> /month	660,000	990,000
Grade C space	VND/m <sup>2</sup> /month	480,000	720,000
2.3. Transaction counters (Bank, travel, v.v.)			
Grade A space	VND/m <sup>2</sup> /month	1,230,000	1,845,000
Grade B space	VND/m <sup>2</sup> /month	1,050,000	1,575,000
Grade C space	VND/m <sup>2</sup> /month	660,000	990,000
2.4. Books, newspapers, post office			
Grade A space	VND/m <sup>2</sup> /month	660,000	990,000
Grade B space	VND/m <sup>2</sup> /month	540,000	810,000
Grade C space	VND/m <sup>2</sup> /month	360,000	540,000
2.5. Space for last minute ticket counter	VND/m <sup>2</sup> /month	510,000	765,000
2.6. Other office space ( <i>Not airline representative office</i> ) and other space (Operational room, machine room, rest room, room service...)	VND/m <sup>2</sup> /month	750,000	1,125,000
2.7. Space for private lounge	VND/m <sup>2</sup> /month	780,000	1,170,000
2.8. Inside <i>Warehouse</i>	VND/m <sup>2</sup> /month	390,000	585,000
2.9. Outside <i>Warehouse</i>	VND/m <sup>2</sup> /month	300,000	450,000
2.10. Space for machine placement	VND/m <sup>2</sup> /month	390,000	585,000
2.11. Space <i>has</i> acreage<10m <sup>2</sup>	VND/m <sup>2</sup> /month	780,000	1,170,000
2.12. Vending machines	VND/m <sup>2</sup> /month	1,050,000	1,575,000
2.13. Space for ATM	VND/m <sup>2</sup> /month	4,080,000	6,120,000
2.14. Luggage packing machine (1placement has acreage<05 m <sup>2</sup> )	VND/m <sup>2</sup> /month	1,980,000	2,970,000
2.15. Automatic check-in machine	VND/m <sup>2</sup> /month	1,980,000	2,970,000
<b>B. DOMESTIC TERMINAL</b>			
<b>1. Sterile area</b>			
1.1. Books, newspapers, post office	VND/m <sup>2</sup> /month	420,000	630,000

1.2. Commercial, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	630,000	945,000
1.3. Food services	VND/m <sup>2</sup> /month	480,000	720,000
1.4. VIP, CIP lounge business	VND/m <sup>2</sup> /month	480,000	720,000
1.5. Transaction counters (Bank, travel)	VND/m <sup>2</sup> /month	480,000	720,000
1.6. Other business	VND/m <sup>2</sup> /month	480,000	720,000
1.7. Vending machines	VND/m <sup>2</sup> /month	1,020,000	1,530,000
1.8. Space for ATM	VND/m <sup>2</sup> /month	1,980,000	2,970,000
<b>2. Outside sterile area</b>			
2.1. Books, newspapers, post office	VND/m <sup>2</sup> /month	330,000	495,000
2.2. Commercial, last minute ticket counter, Lost & Found counter	VND/m <sup>2</sup> /month	480,000	720,000
2.3. Food services	VND/m <sup>2</sup> /month	420,000	630,000
2.4. Other business	VND/m <sup>2</sup> /month	480,000	720,000
2.5. Transaction counters (Bank, travel)	VND/m <sup>2</sup> /month	480,000	720,000
2.6. Vending machines	VND/m <sup>2</sup> /month	1,020,000	1,530,000
2.7. Space for ATM	VND/m <sup>2</sup> /month	1,980,000	2,970,000
2.8. Other office space (Not airline representative office)	VND/m <sup>2</sup> /month	630,000	945,000

**Article 24. Space rental at cargo terminal charges frame**

1. Subject service charges collector: provider of space rental services at cargo terminal;
2. Subject service charges payer: Organization, individual, air carrier who using space rental services at cargo terminal.
3. Charges frame of space rental services at Noi Bai international airport.

List	Charges frame (VND/m <sup>2</sup> /month)	
	Minimum	Maximum
1. Warehouse space	235,000	400,000
2. Office space	450,000	650,000

4. In case cargo terminals at other airports which are invested or newly built shall be apply by the provisions of Clause 6, Article 27 of this Circular

**Article 25. Necessary basic services at passenger terminal charges**



**frame.**

1. Applicable to food service, beverages are domestic goods (not applicable to imported goods).

2. Charges frame (including value added tax):

Service	Unit	Charges frame at domestic terminal (VND)		Charges frame at international terminal (USD)	
		Minimum	Maximum	Minimum	Maximum
1. Beverages service					
- Filtered water is bottle <= 500 ml	bottle	3,500	20,000	0.35	2
- Canned milk (all types) <= 180 ml	box	4,500	20,000	0.45	2
2. Food service					
- Instant noodles, instant porridge without added food. - Bread without add food.	bowl	5,000	20,000	0.5	2

3. The charges above are excludes of any service charges. The basic service-providing enterprises shall decide on their service charges but not exceed 15% of the maximum price specified in Clause 1 of this Article.

### **Chapter III**

#### **TERMS ENFORCEMENT**

#### **Article 26. Responsibilities of the Civil Aviation Authority of Vietnam:**

1. Announcing the list of airports operating 24/24 hours. Take initiative in updating and announcing the adjustment of peak and off-peak hours at airports to suit the exploitation situation in each period.

2. Announcing the list of air routes flying through FIRs managed by Vietnam based on reports of air traffic control units.

3. Announcing the list of airports and aerodromes by quantity grouping once a year based on reports of aviation fueling service providers.

**Article 27. Responsibilities of organizations and individuals providing services**

1. To apply the prices list and charge frames services prescribed in this Circular, displaying price list, public and declare price according to the provisions in Circular No. 36/2015/TT-BGTVT of July 24, 2015 of The Minister of Transport manages the prices of domestic air transportation services and the aviation service charges and Circular No. 07/2017/TT-BGTVT of March 14, 2017 of The Minister of Transport to amend and supplement a number of articles of Circular No. 36/2015/TT-BGTVT.

2. To take initiative in applying the price adjustment level prescribed in Article 7 of this Circular.

3. Air traffic control units shall determine the list of air routes flying through the flight information area managed by Vietnam and report to the Civil Aviation Authority of Vietnam.

4. Aviation fueling service providers report on aviation fuel quantity at each airport to the Civil Aviation Authority of Vietnam before March 15 of the following year.

5. Carriers who operate arrival/departure flights to airports and aerodromes of Vietnam are responsible to provide the service provider with valid certifications of the MTOW of their aircrafts

6. Bussiness licensed to provide aviation services (operating passenger terminals and cargo terminals) operating at other airports and aerodromes invested and newly built to provide space rental services at passenger terminal and cargo terminal proposing the charges frames for space rental services to the Vietnam Aviation Administration to submit to the Minister of Transport for consideration and decision to amend and supplement the Circular.

**Article 28. Enforcement and implementation organization**

1. This Circular takes effect from the date March 15 of 2020.

2. The following decisions of the Minister of Transport shall be annulled: Decision No. 4405/QD-BGTVT dated 15<sup>th</sup> December, 2015 promulgating the prices list of aair navigation services for flights over the FIRs managed by Vietnam; The Decision No. 3065/QD-BGTVT dated 30<sup>th</sup> September, 2016 promulgating the charges frame for aviation fuelling services and using fuel hydrant system services at Vietnamese airports and aerodromes; Decision No. 4224/QD-BGTVT dated 29<sup>th</sup> December, 2016 promulgating the charges frame for certain nonaeronautical services charges at Vietnamese airports and aerodromes; Decision No. 1522/QD-BGTVT dated 26<sup>th</sup> May, 2017 amending and supplementing the charges frame for certain nonaeronautical services charges at Vietnamese airports and aerodromes, issued together with Decision

No. 4224/QD-BGTVT dated 29<sup>th</sup> December, 2016 promulgating the charges frame for certain nonaeronautical services charges at Vietnamese airports and aerodromes; Decision No. 2345/QD-BGTVT dated 08<sup>th</sup> August, 2017 promulgating the prices list and charge frames for certain of aeronautical services at Vietnamese airports and aerodromes and Articles 1, 2, 3, 4, 5 issued together with Decision 4213/QD-BGTVT dated 28<sup>th</sup> December, 2016 promulgating the prices list of air navigaiton services for arrival/departure flights and air navigation aids services.

3. In case the legal documents referred in this Circular are amended, supplemented or replaced, the amended, supplemented or replaced legal documents shall be applied.

4. The director of the Office, the chief inspector, the directors of the Aviation Administration of Vietnam, the heads of the concerned agencies, organizations and individuals shall have to implement this Circular.

## **MINISTRY OF TRANSPORT**